Haward Technology Middle East

COURSE OVERVIEW PM0326
Certified Cost Professional (AACE-CCP)
(AACE Exam Preparation Training)

Course Title
Certified Cost Professional (AACE-CCP) *(AACE Exam Preparation Training)*

Course Date/Venue
Session 1: June 28-July 02, 2026/Tamra Meeting Room, Al Bandar Rotana Creek, Dubai, UAE
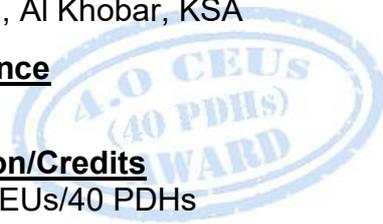Session 2: December 20-24, 2026/Crowne Meeting Room, Crowne Plaza Al Khobar, an IHG Hotel, Al Khobar, KSA

Course Reference
PM0326

Course Duration/Credits
Five days/4.0 CEUs/40 PDHs

Course Description

This practical and highly-interactive course includes various practical sessions and exercises. Theory learnt will be applied using our state-of-the-art simulators.

This course is designed to provide participants with a detailed and up-to-date overview of Cost Professional (AACE-CCP). It covers the cost elements, cost dimensions, cost classification, cost types including statistics and probabilities; the economics and financial analysis as well as physical measurements; enhancing the knowledge of leadership, organization structure and information management; the quality and value management, environmental, health and safety (EHS) and total cost management (TCP); and the strategic and asset management process, project control process elicitation and analysis.

During this interactive course, participants will learn the scope and execution strategy development, cost estimating foundations, conceptual estimates and uncertainty; costing and pricing the estimate, budgeting, documenting, resource management, value analysis and engineering and risk management; the types and components of contract, integrated project control and investment decision making; the project implementation, project control implementation, cost accounting and performance and project performance assessment; and the project and asset performance assessment and forecasting performance assessment.

Course Objectives

Upon the successful completion of this course, each participant will be able to:-

- Get prepared for the next ACCE-CCP exam and have enough knowledge and skills to pass such exam in order to get the CCP certification

- Discuss cost elements covering cost dimensions, cost classification, cost types including statistics and probabilities

- Carryout economics and financial analysis as well as physical measurements

- Enhance the knowledge of leadership, organization structure and information management

- Apply quality and value management, environmental, health and safety (EHS) and total cost management (TCP)

- Employ strategic and asset management process, project control process elicitation and analysis

- Discuss the scope and execution strategy development as well as cost estimating foundations, conceptual estimates and uncertainty

- Apply costing and pricing the estimate, budgeting, documenting, resource management, value analysis and engineering and risk management

- Identify the types and components of contract and apply integrated project control and investment decision making

- Carryout project implementation, project control implementation, cost accounting and performance and project performance assessment

- Apply project and asset performance assessment and forecasting performance assessment

Who Should Attend

This course provides an overview of all significant aspects and considerations of cost professional (AACE-CCP) for those who are part of any team that executes industrial projects. The course is aimed at cost controllers, project engineers, (cost) estimators, project managers, project cost engineers, project control professionals, contract administrators, discipline leads, members of the purchase department, members of a tendering team, work preparators and all who are involved in technical projects, cost estimation, cost control and contract review in their organization as well as those who are associated with project planning and scheduling.

Exclusive Smart Training Kit - H-STK®

*Participants of this course will receive the exclusive "Haward Smart Training Kit" (**H-STK®**). The **H-STK®** consists of a comprehensive set of technical content which includes **electronic version** of the course materials conveniently saved in a **Tablet PC**.*

Exam Eligibility & Structure

Eligibility Requirements	Recommended Study Materials
8 years industry related experience or 4 years industry related experience + 4-year industry related college degree - Adherence to AACE's Canons of Ethics	- CCP Review Course - CCP Candidate Handbook - How to Write a CCP Memo - AACE's CCP Certification Study Guide - AACE's Recommended Practices 11R-88 and 10S-90 - AACE's Skills & Knowledge of Cost Engineering, 6th Edition - AACE's Total Cost Management Framework

*CCP certification is valid for 3 years and must be recertified through the accumulation of 12 CEUs in at least two categories or re-examination. Click here to learn more about recertification.

Training Methodology

All our Courses are including **Hands-on Practical Sessions** using equipment, State-of-the-Art Simulators, Drawings, Case Studies, Videos and Exercises. The courses include the following training methodologies as a percentage of the total tuition hours:-

30% Lectures
20% Practical Workshops & Work Presentations
30% Hands-on Practical Exercises & Case Studies
20% Simulators (Hardware & Software) & Videos

In an unlikely event, the course instructor may modify the above training methodology before or during the course for technical reasons

Training Fee

US$ 6,500 per Delegate + **VAT**. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.

Exam Fee

US$ 920 per Delegate.

Accommodation

Accommodation is not included in the course fees. However, any accommodation required can be arranged at the time of booking.

AACE-CCP Certificate(s)

(1)   AACE-CCP certificates will be issued to participants who have successfully passed the AACE-CCP examination.

(2)   Official Transcript of Records will be provided to the successful delegates with the equivalent number of ANSI/IACET accredited Continuing Education Units (CEUs) earned during the course.

Certificate Accreditations

Certificates are accredited by the following international accreditation organizations: -

- **BAC**   British Accreditation Council (BAC)

Haward Technology is accredited by the **British Accreditation Council** for **Independent Further and Higher Education** as an **International Centre**. BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.

- **IACET**   The International Accreditors for Continuing Education and Training (IACET-USA)

Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the **ANSI/IACET 2018-1 Standard** which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the **ANSI/IACET 2018-1 Standard**.

Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking **Continuing Education Units** (CEUs) in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology Middle East will award **4.0 CEUs** (Continuing Education Units) or **40 PDHs** (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant's involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant's CEU and PDH Transcript of Records upon request.

Course Instructor(s)

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:

Mr. **Drag Zic** is a **Senior Project Management Consultant** with over **30 years** of extensive experience. His expertise mainly covers **Project & Contract** Management; **Project** Management, **Planning**, **Budgeting** & **Cost Control**, **Scheduling**, **Budgeting** & **Cost Control**; **Project** Management Essentials, **Advanced Project** Management, **Project Reporting**, **Best Practices** for Managing Multiple Projects, **Document** Management, **Record** Management, **Leadership & Business**, **Performance** Management, **Customer Service** Management, **Quality** Management, **Risk** Management, **Data** Management Systems, **R&D**, **Research** Management, Leading Effective **Meetings**, **Leadership & Business**, **Presentation** Skills, **Decision Making** Skills, **Communication** Skills, **Negotiation** Skills, **Coaching & Mentoring**, **Performance** Management, **Customer Service** Management, **Critical Thinking & Creativity**, **Quality** Management and **Risk** Management. Further, he is well-versed in Analytical & Chemical Laboratory Management, Statistical Analysis of Laboratory Data, Statistical Method Validation & Laboratory Auditing, Sample Development & Preparation in Analytical Laboratory, Data Analysis Techniques, Laboratory Quality Management (ISO 17025), Applied Research & Technology, Basic Geology, Quality Assurance Assessment, Quantified Risk Assessment (**QRA**) as well as in Seismic Monitoring Systems, Seismological Software (4di, Xmts, OptiNet and ErrMap), Data Analysis, Rock Mass Stability Analysis, Seismic Budget Planning & Productivity Improvement Analysis, HazMap, ISO Standards as well as Balance Scorecard. He is currently the **Director** & **Principal Consultant** of **DRAMI** wherein he is responsible in formulating and executing the plans for applied research and technology transfer.

During Mr. Zic's career life, he had occupied several significant positions as the **Project Manager**, **Contract Manager**, **Programme Manager**, **Safety & Engineering Manager**, **Rock Engineering Manager**, **Laboratory Manager** and **Mine Seismologist** with different international companies.

Mr. Zic is a **Professional Natural Scientist**, has a **Bachelor's** degree in **Geology**, a **Diploma** in **Management Development Programme** and currently enrolled for **PhD** in **Wits University**. Further, he is a **Certified Instructor/Trainer**, a **Certified Trainer/Assessor** by the **Institute of Leadership & Management** (**ILM**) and an active member of various professional engineering bodies internationally like the European Geosciences Union (**EGU**), the Canadian Institute of Mining (**CIM**), the Project Management South Africa (**PSMA**), the European Association of Geoscientists and Engineers (**EAGE**), the South African Council for Natural Scientific Professions (**SACNASP**), the International Society for Rock Mechanics (**ISRM**) and the South African Geophysical Association (**SAGA**). He has further delivered numerous trainings, workshops, conferences and seminars internationally.

Course Program

The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

Day 1

0730 – 0800	*Registration & Coffee*
0800 – 0815	*Welcome & Introduction*
0815 – 0830	**PRE-TEST**
0830 – 0930	**Elements of Costs** *Cost Dimensions ● Cost Classifications*
0930 – 0945	*Break*
0945 – 1230	**Elements of Costs (cont'd)** *Cost Types ● Pricing*
1230 – 1245	*Lunch*
1245 - 1400	**Elements of Analysis** *Statistics & Probabilities ● Economics & Financial Analysis*
1400 - 1415	*Break*
1415 - 1650	**Elements of Analysis (cont'd)** *Physical Measurements*
1650 - 1700	**Recap**
1700	*End of Day One*

Day 2

0730 – 0930	**Enabling Knowledge** *Part A Leadership ●Part B Organization Structure*
0930 – 0945	*Break*
0945 – 1230	**Enabling Knowledge (cont'd)** *Information Management ● Quality Management*
1230 – 1245	*Lunch*
1245 - 1400	**Enabling Knowledge (cont'd)** *Value Management ● Environmental, Health & Safety (EHS)*
1400 - 1415	*Break*
1415 - 1650	**Total Cost Management (TCM) Process** *Overall TCM Process & Terminology ● Strategic & Asset Management Process ● Project Control Process*
1650 - 1700	**Recap**
1700	*End of Day Two*

Day 3

0730 – 0930	**Planning** *Requirements Elicitation & Analysis ● Scope & Execution Strategy Development ● Part A: Schedule Planning ● Part B: Schedule Development*
0930 – 0945	*Break*
0945 – 1230	**Planning (cont'd)** *Part C Other Schedule Topics ● Part A: Cost Estimation Foundations ● Part B: Conceptual Estimates ● Part C: Uncertainty*
1230 – 1245	*Lunch*
1245 - 1400	**Planning (cont'd)** *Part D: Costing & Pricing the Estimate ● Part E: Budgeting & Documenting the Estimate ● Resource Management ● Value Analysis & Engineering*

1400 - 1415	Break
1415 - 1650	***Planning (cont'd)*** *Risk Management ● Part A: Contract Types & Components ● Part B Integrated Project Control ● Investment Decision Making*
1650 - 1700	*Recap*
1700	*End of Day Three*

Day 4

0730 – 0930	***Plan Implementation*** *Project Implementation*
0930 – 0945	*Break*
0945 – 1230	***Plan Implementation (cont'd)*** *Project Control Implementation*
1230 – 1245	*Lunch*
1245 - 1400	***Performance Measurement*** *Cost Accounting*
1400 - 1415	*Break*
1415 - 1650	***Performance Measurement (cont'd)*** *Part A: Performance Measurement*
1650 - 1700	*Recap*
1700	*End of Day Four*

Day 5

0730 – 0930	***Performance Measurement (cont'd)*** *Part B: Project Performance Measurement*
0930 – 0945	*Break*
0945 – 1230	***Performance Assessment*** *Project Performance Assessment*
1230 – 1245	*Lunch*
1245 - 1400	***Performance Assessment (cont'd)*** *Asset Performance Measurement*
1400 - 1415	*Break*
1415 - 1615	***Performance Assessment (cont'd)*** *Forecasting*
1615 - 1630	***Course Conclusion***
1630 - 1645	***POST-TEST***
1645 – 1700	*Presentation of Course Certificates*
1700	*End of Course*

MOCK Exam

Upon the completion of the course, participants have to sit for a MOCK Examination similar to the exam of the Certification Body through Haward's Portal. Each participant will be given a username and password to log in Haward's Portal for the MOCK Exam during the 30 days following the course completion. Each participant has only one trial for the MOCK exam within this 30-day examination window. Hence, you have to prepare yourself very well before starting your MOCK exam as this exam is a simulation to the one of the Certification Body.

Book(s)

As part of the course kit, the following e-book will be given to all participants:-

Title: Total Cost Management Framework
ISBN: 978-1508804765
Author: AACE International
Publisher: AACE International

Simulator (Hands-on Practical Sessions)

Practical sessions will be organized during the course for delegates to practice the theory learnt. Delegates will be provided with an opportunity to carryout various exercises using the "Mindview Software" and "Raidlog Simulator".

Mind map

Word

Mindview Software

Raidlog Simulator

Course Coordinator
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