

COURSE OVERVIEW TM0177-3D
Interface Management

Course Title

Interface Management

Course Date/Venue

Session 1: July 19-21, 2026/Tamra Meeting Room,
 Al Bandar Rotana Creek, Dubai, UAE
 Session 2: October 25-27, 2026/Sur Meeting Room,
 Royal Tulip Muscat, Muscat, Oman

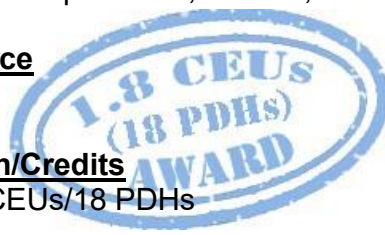


Course Reference

TM0177-3D

Course Duration/Credits

Three days/1.8 CEUs/18 PDHs



Course Date/Venue



This practical and highly-interactive course includes real-life case studies where participants will be engaged in a series of interactive small groups and class workshop.

This course is designed to provide participants with a detailed and up-to-date overview of Fundamentals of Interface Management. It covers the interface management and its role and importance in complex projects; the principles of interface management; the specific challenges and applications of interface management in the petroleum industry and the roles and responsibilities in interface management; the tools and software for interface management; the interface management plan and risk management in interface management; the stakeholder analysis and engagement and effective communication strategies; and the interface control documents (ICDs) and interface management plan.



During this interactive course, participants will to track and monitor the interface progress; the problem-solving, quality and compliance, change management and adaptation; the cross-disciplinary collaboration and integration; the contractual and legal aspects of interface management; managing interfaces in a multicultural and international context; integrating ethical and sustainable practices; the advanced tools and digital solutions in interface management and customizing interface management; the industry best practices and extracting lessons from industry experiences; the future trends and innovations in interface management; and the role of leadership in successful interface management.



Course Objectives/Outcomes & Benefits for the Participants

Upon the successful completion of this course, each participant will be able to:-

- Apply and gain a fundamental knowledge on interface management
- Define interface management and discuss its role and importance in complex projects
- Explain the principles of interface management, the specific challenges and applications of interface management in the petroleum industry and the roles and responsibilities in interface management
- Identify the tools and software for interface management and develop an interface management plan
- Apply risk management in interface management including stakeholder analysis and engagement and effective communication strategies
- Set-up interface control documents (ICDs) and execute the interface management plan
- Track and monitor interface progress and implement problem-solving, quality and compliance, change management and adaptation
- Carryout cross-disciplinary collaboration and integration as well as contractual and legal aspects of interface management
- Manage interfaces in a multicultural and international context and integrate ethical and sustainable practices
- Recognize the advanced tools and digital solutions in interface management and customize interface management
- Review the industry best practices and extract lessons from industry experiences
- Discuss the future trends and innovations in interface management and identify the role of leadership in successful interface management

Exclusive Smart Training Kit - H-STK®



*Participants of this course will receive the exclusive “Haward Smart Training Kit” (H-STK®). The H-STK® consists of a comprehensive set of technical content which includes **electronic version** of the course materials conveniently saved in a **Tablet PC**.*

Who Should Attend

This course provides an overview of all significant aspects and considerations of fundamentals of interface management for engineers, project managers, program managers, construction managers, procurement and supply chain managers, contract managers, consultants, quality assurance and control personnel and other technical staff.

Course Fee


US\$ 3,750 per Delegate + **VAT**. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.

Course Certificate(s)


Internationally recognized certificates will be issued to all participants of the course who completed a minimum of 80% of the total tuition hours.

Certificate Accreditations

Haward's certificates are accredited by the following international accreditation organizations: -

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British Accreditation Council (BAC)

Haward Technology is accredited by the **British Accreditation Council** for **Independent Further and Higher Education** as an **International Centre**. Haward's certificates are internationally recognized and accredited by the British Accreditation Council (BAC). BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.

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The International Accreditors for Continuing Education and Training (IACET - USA)

Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the **ANSI/IACET 2018-1 Standard** which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the **ANSI/IACET 2018-1 Standard**.

Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking **Continuing Education Units** (CEUs) in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology Middle East will award **1.8 CEUs** (Continuing Education Units) or **18 PDHs** (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant's involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant's CEU and PDH Transcript of Records upon request.

Accommodation

Accommodation is not included in the course fees. However, any accommodation required can be arranged at the time of booking.

Course Instructor(s)

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:



Mr. Mike Taylor, PhD (on-going), MScLI, MBA, MBL, PgDip, BSc, is a **Senior Finance & Management Consultant** with over **30 years** of extensive experience in the areas of **Accounts Payable Automation & Technology, Project Financial Data, Financial Policies, Petty Cash Fundamentals, Journal Entries & Cash Account Mapping, Recording & Reporting Transactions, Reconciling Petty Cash Accounts, Accounting Principles, Financial & Accounting** for Executives, **Accounts Payable Fundamentals, Financial Policies & Procedures, International Financial Reporting Standards (IFRS), Financial Statements Preparation, Preparation of Cash Flow** in Accordance with IFRS, Reading & Interpreting **Financial Statements, Environmental Pollution & Control** in Oil Industry, **Environmental Enforcement & Compliance, Waste Management & Environmental Protection, Environmental Emergency Plan, Environmental Policy Analysis, Health & Environment Hazards, Governmental & Budget Accounting, Fixed Assets Accounting, Budget Estimation, Budgeting & Cost Control Financial Statement Analysis, Corporate Finance & Accounts Payable** Financial Processes and Procedures, **Planning, Budgeting & Cost Control, Contract Management, Leadership in Contract Execution, Contract & Risk Management, Contractor Performance Assessments, Contract Management Procedure, Effective Quality Management System (QMS), QMS Framework, Quality Assurance Standards, QA Audit Process & Techniques, Office Administration, Office Management, Invoice Management, Administration Process, Administration Work Procedures, Facilitation & Leadership Skills, Coaching, Human Resource Development, Psychometric Testing, Career Development & Competence, Succession Planning, Self-Development & Empowerment, Personal Learning Needs Identification, Critical Success Factors (CSFs), Key Performance Indicators (KPIs), Productivity Creativity & Thinking Modes, Human Resource Scorecard Management, Career Laddering, Fast-Track Career Progression Application, Knowledge Management, Customer Management, Leadership Skills, Presentation Skills, Emotional Intelligence, Performance Management, Quality Management, Commercial Strategy, Project Management, Risk Management, Leadership & Business Management, Human Resource Management, Business Development, Innovation, Sales Strategy and Knowledge & Intangible Asset Assessment Design. Further, he is also well versed in **Organization Management & Business Consulting, Data Collection & Information Gathering, Value & Supply Chain Management, Intellectual Property & Innovation Assessments, Logistics & Supply Chain Management and Marketing Management.** Mr. Taylor was **Appointed** as an **Executive/Management Development Facilitator** wherein he was responsible for the development of Executives & Senior Managers specializing in innovation, knowledge management and commercial negotiation as well as authored, implemented and executed a global 21st century facilitation and leadership methodology.**

During his career life, Mr. Taylor has gained his practical and field experience through his various significant positions and dedication as the **Multinational/Corporate Senior Management Consultant, Business Consultant/Facilitator, Business Consultant/Coach, Client Director, International Sales & Business Development Manager, Administration Manager, Regional Sales Manager, Contracts Manager, National Key Accounts Manager, Finance Manager, Quality Manager, Commercial Sales & Marketing Consultant, Communication Specialist, Sales & Marketing Representative, Key Note Speaker and Instructor/Trainer** for various international companies such as the Highland Group, Business Development & B2B Consulting, Knowledge-Solution Leadership & Innovation Consulting, DI Management Solutions (BPO), RMG/Contact Media & Communications, Paul Dinsdale Properties (PDP), Giant Leap Architects, Wise Capital Investments (HOD), Evolution® Advertising, Collaborative Xchange, Leatt Corporation, Dentsply SA, Binzagr Company, Lilly Direct/Lennon Generics and Bausch & Lomb.

Mr. Taylor has **Master's** degree in **Leadership & Innovation, Business Administration** and **Business Leadership** as well as a **Bachelor's** degree in **Physical Education** and pursuing **PhD** in **Global Governance & Energy Policy.** Further, he is a **Certified Instructor/Trainer, Certified Internal Verifier/Trainer/Assessor** by the **Institute of Leadership & Management (ILM)** and a member of Incremental Advantage, Da Vinci Institute, Black Management Forum, Institute of Directors (IOD), World Future Society (WFS), Social Science Research Network, University of Kwazulu Natal (Alumnus), Anthropology & Archaeology Research Network and National Research Foundation (NRF). He has further delivered numerous trainings, courses, workshops, seminars and conferences globally.

Training Methodology

All our Courses are including **Hands-on Practical Sessions** using equipment, State-of-the-Art Simulators, Drawings, Case Studies, Videos and Exercises. The courses include the following training methodologies as a percentage of the total tuition hours:-

- 30% Lectures
- 20% Practical Workshops & Work Presentations
- 30% Hands-on Practical Exercises & Case Studies
- 20% Simulators (Hardware & Software) & Videos

In an unlikely event, the course instructor may modify the above training methodology before or during the course for technical reasons.

Learning Design & Customization

This course can be customized to the exact requirements of clients. Haward Technology is so proud of our huge capabilities in tailoring our courses to the training needs of our valued clients.

Course Program

The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

Day 1

0730 - 0800	<i>Registration & Coffee</i>
0800 - 0815	<i>Welcome & Introduction</i>
0815 - 0830	PRE-TEST
0830 - 0900	<i>Defining Interface Management: Understanding Its Role & Importance in Complex Projects</i>
0900 - 0930	<i>Principles of Interface Management: Core Concepts & Methodologies</i>
0930 - 0945	<i>Break</i>
0945 - 1015	<i>Interface Management in the Petroleum Industry: Specific Challenges & Applications</i>
1015 - 1045	<i>Roles & Responsibilities in Interface Management: Defining Key Roles & Organizational Structures</i>
1045 - 1115	<i>Tools & Software for Interface Management: Overview of Technological Aids & Software Solutions</i>
1115 - 1145	<i>Case Study Analysis: Introduction to Real-World Examples of Effective Interface Management</i>
1145 - 1215	<i>Developing an Interface Management Plan: Key Components & Steps for Effective Planning</i>
1215 - 1230	<i>Break</i>
1230 - 1330	<i>Risk Management in Interface Management: Identifying & Mitigating Interface-Related Risks</i>
1330 - 1420	<i>Stakeholder Analysis & Engagement: Techniques for Identifying & Managing Stakeholders</i>
1420 - 1430	Recap
1430	<i>Lunch & End of Day One</i>

Day 2

0730 – 0800	Communication Strategies in Interface Management: Effective Communication Across Diverse Teams
0800 - 0830	Setting Up Interface Control Documents (ICDs): Creation & Management of ICDs
0830 – 0900	Workshop on Plan Development: Interactive Session on Developing An Interface Management Plan
0900 – 0930	Executing the Interface Management Plan: Translating Plans Into Actions & Operations
0930 – 0945	Break
0945 – 1100	Tracking & Monitoring Interface Progress: Methods & Tools for Monitoring Interface Activities
1100 – 1145	Problem-solving in Interface Management: Strategies for Resolving Interface Issues
1145 – 1215	Quality & Compliance in Interface Management: Ensuring Quality & Compliance Across All Interfaces.
1215 – 1230	Break
1230 – 1300	Change Management & Adaptation: Managing Changes & Unexpected Challenges in Projects
1300 - 1345	Group Exercise: Scenario-Based Exercises on Handling Project Interfaces
1345 – 1420	Cross-disciplinary Collaboration & Integration: Building Effective Cross-Functional Teams
1420 – 1430	Recap
1430	Lunch & End of Day Two

Day 3

0730 – 0800	Contractual & Legal Aspects of Interface Management: Legal Implications & Contract Management
0800 - 0830	Global & Cultural Considerations: Managing Interfaces in a Multicultural & International Context
0830 – 0900	Sustainability & Ethics in Interface Management: Integrating Ethical & Sustainable Practices
0900 – 0930	Leveraging Technology in Interface Management: Advanced Tools & Digital Solutions
0930 – 0945	Break
0945 – 1100	Case Studies & Discussions: Analyzing Complex Projects with a Focus on Interface Management
1100 – 1145	Customizing Interface Management: Aligning Interface Management Strategies with the Company's Processes
1145 – 1215	Review of Industry Best Practices & Lessons Learned: Extracting Lessons from Industry Experiences.
1215 – 1230	Break
1230 - 1300	Future Trends & Innovations in Interface Management: Preparing for Future Challenges & Opportunities.
1300 – 1345	Leadership & Team Dynamics in Interface Management: The Role of Leadership in Successful Interface Management
1345 – 1400	Course Conclusion
1400 – 1415	POST-TEST
1415 – 1430	Presentation of Course Certificates
1430	Lunch & End of Course

Practical Sessions

This practical and highly-interactive course includes real-life case studies and exercises:-



Course Coordinator

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