

COURSE OVERVIEW EE0441-3D

HV/LV Electrical Authorization Certification for Electrical Team

Course Title

HV/LV Electrical Authorization Certification for Electrical Team

Course Date/Venue

August 28-30, 2026/Executive Boardroom B,
InterContinental Abu Dhabi, Abu Dhabi, UAE

Course Reference

EE0441-3D

Course Duration/Credits

Three days/1.8 CEUs/18 PDHs



Course Description

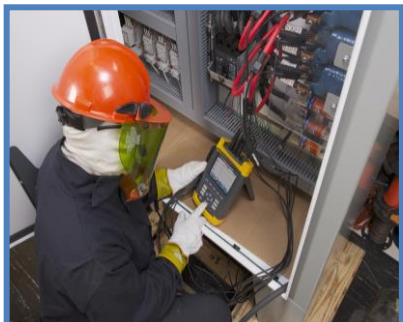


This practical and highly-interactive course includes various practical sessions where participants will be engaged in HV/LV power switching and other working practices.

HV/LV electrical systems require special application of maintenance, repair, test, and safety procedures. Personnel must be trained in special precautions to ensure both personnel and workplace safety. OSHA requires training for all qualified employees performing operations or maintenance work, or who have access to electrical power generation, transmission and distribution installations. This course will provide authorization certification to work in LV and HV electrical systems for operation and maintenance team.



The course covers the knowledge and skills needed to safely work with energized HV/LV electric power systems. It covers electrical safety requirements including the principles and procedures for the safe operation and maintenance of such systems. Insulated hand tools, proper grounding procedures, proper protective clothing, and thorough job-planning procedures are covered throughout the course. Properties of electric charge, energy, electric potential, dielectric stress, capacitive and inductive coupling, and material behavior in electromagnetic fields are discussed.



The effects of electrical energy on humans and various protection concepts are addressed, as are basic first aid practices. Differential protection schemes, insulation materials, Equi-potential grounding, live-line tools, and isolation techniques are covered from both the technical and practical perspectives.



Various OSHA, IEEE, European and NFPA safety procedures are reviewed. Group exercises include the development of safe-work protocols, use of logout/tagout (LOTO), maintenance task rehearsal, and equipment preparation. Fault current, arc-flash hazards, and proper PPE selection are studied. Other technical topics covered include insulation testing, corona detection by ultrasonic and RF detectors, and signature analysis using an infrared imager.

Successful course participants who attend the course and pass competency exam, will be certified to work on high voltage electrical power systems. Course participants are introduced to the hazards of electrical work and the philosophies of preventing accident and minimizing outage time due to improper safety or work practices. Also included as part of the curriculum are study materials participants may use at their own pace to continue their learning experience. This course addresses OSHA training requirements established in OSHA 29 CFR 1910.269.

Course Objectives/Outcomes & Benefits for the Participants

Upon the successful completion of this course, each participant will be able to:-

- Achieve authorization certification to work in LV and HV electrical systems for operation and maintenance team
- Provide an understanding of industrial high and low voltage power systems including statutory regulations, safe operation, protection and fault diagnosis on a wide range of power equipment
- Enable operation team to perform HV switching operations on industrial HV networks up to and including 33KV, and to prepare them for HV authorisation
- Apply and gain an in-depth knowledge on LV/MV electrical safety in accordance with the international standards OSHA, NFPA, IEEE and EN
- Discuss basic electricity covering direct current and alternating current
- Identify electrical hazards including electrical shock, electrical arc and blast as well as special hazards and special operating requirements
- Enumerate personnel protection comprising of rubber gloves/blankets, flash suits, eye protection, hard hats and explosion protection
- Carryout protection against the potential danger
- Explain good earthing and bonding installation, confined space and the general instructions for working with low and medium voltage
- Recognize HV equipment including power transformers, switches, isolators and fuses, circuit breakers, instrument transformers, surge arrestors, capacitor banks as well as earth and shunt reactors
- Discuss the characteristics and applications of gas insulated substations (GIS) as well as review metal-enclosed and metal clad switchgears
- Identify motor controllers, protection relays and carryout testing and commissioning
- Recognize portable cables as well as discuss de-energized and energized work



- Apply electrical switching practices for loads, transformers, capacitors and air switches
- Carryout test equipment, emergency planning and safety management

Exclusive Smart Training Kit - H-STK®



*Participants of this course will receive the exclusive “Haward Smart Training Kit” (H-STK®). The H-STK® consists of a comprehensive set of technical content which includes **electronic version** of the course materials conveniently saved in a **Tablet PC**.*

Who Should Attend

This course is designed for electrical operation and maintenance team (team leaders, electrical supervisors/senior electrical technicians, electrical technicians and HVAC supervisors/technicians up to 415V system and also electrical engineers, industrial & utility engineers, HSE personnel and electrical team involved in operation and maintenance of HV/LV electrical systems. Supervisors and managers concerned with the safety of electrical workers will find this course especially useful in providing an insight into electrical safety. Course participants are introduced to the hazards of electrical work and the philosophies of preventing accident and minimizing outage time due to improper safety or work practices. Also included as part of the curriculum are study materials participants may use at their own pace to continue their learning experience. This course addresses OSHA training requirements established in OSHA 29 CFR 1910.269.

Training Methodology

All our Courses are including **Hands-on Practical Sessions** using equipment, State-of-the-Art Simulators, Drawings, Case Studies, Videos and Exercises. The courses include the following training methodologies as a percentage of the total tuition hours:-

- 30% Lectures
- 20% Practical Workshops & Work Presentations
- 30% Hands-on Practical Exercises & Case Studies
- 20% Simulators (Hardware & Software) & Videos

In an unlikely event, the course instructor may modify the above training methodology before or during the course for technical reasons.

Learning Design & Customization

This course can be customized to the exact requirements of clients. Haward Technology is so proud of our huge capabilities in tailoring our courses to the training needs of our valued clients.

Accommodation

Accommodation is not included in the course fees. However, any accommodation required can be arranged at the time of booking.

Course Fee

US\$ 3,750 per Delegate + **VAT**. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.



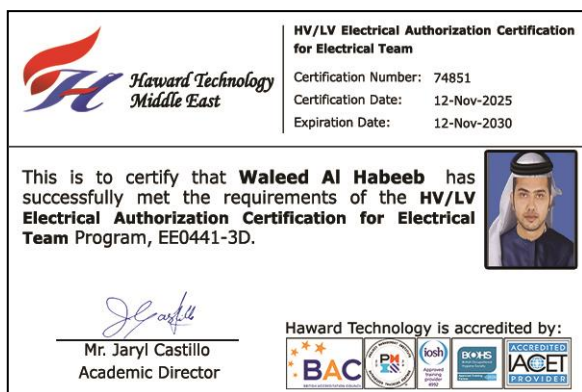
Course Certificate(s)

- (1) Internationally recognized Competency Certificates and Plastic Wallet Cards will be issued to participants who completed a minimum of 80% of the total tuition hours and successfully passed the exam at the end of the course. Successful candidate will be certified to work in LV and HV electrical. Certificates are valid for 5 years.

Recertification is FOC for a Lifetime.

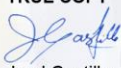
Sample of Certificates

The following are samples of the certificates that will be awarded to course participants:-





- (2) Official Transcript of Records will be provided to the successful delegates with the equivalent number of ANSI/IACET accredited Continuing Education Units (CEUs) earned during the course.

* Haward Technology * CEUs * Haward Technology * CEUs * Haward Technology * CEUs * Haward Technology *				
		Haward Technology Middle East Continuing Professional Development (HTME-CPD)		
CEUs				
CEU Official Transcript of Records				
TOR Issuance Date:		12-Nov-25		
HTME No.		74851		
Participant Name:		Waleed Al Habeeb		
Program Ref.	Program Title	Program Date	No. of Contact Hours	CEU's
EE0441-3D	HV/LV Electrical Authorization Certification for Electrical Team	Nov 10-12, 2025	18	1.8
Total No. of CEU's Earned as of TOR Issuance Date				1.8
TRUE COPY  Jaryl Castillo Academic Director				
Haward Technology has been approved as an Accredited Provider by the International Association for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this approval, Haward Technology has demonstrated that it complies with the ANSI/IACET 1-2018 Standard which is widely recognized as the standard of good practice internationally. As a result of their Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for programs that qualify under the ANSI/IACET 1-2018 Standard. Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking Continuing Education Units (CEUs) in accordance with the rules & regulations of the International Association for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.				
Haward Technology is accredited by				
				
P.O. Box 26070, Abu Dhabi, United Arab Emirates Tel.: +971 2 3091 714 E-mail: info@haward.org Website: www.haward.org				
* Haward Technology * CEUs * Haward Technology * CEUs * Haward Technology * CEUs * Haward Technology *				



Certificate Accreditations

Haward's certificates are accredited by the following international accreditation organizations: -

-  British Accreditation Council (BAC)

Haward Technology is accredited by the **British Accreditation Council** for **Independent Further and Higher Education** as an **International Centre**. Haward's certificates are internationally recognized and accredited by the British Accreditation Council (BAC). BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.

-  The International Accreditors for Continuing Education and Training (IACET - USA)

Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the **ANSI/IACET 2018-1 Standard** which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the **ANSI/IACET 2018-1 Standard**.

Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking **Continuing Education Units (CEUs)** in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology Middle East will award **1.8 CEUs** (Continuing Education Units) or **18 PDHs** (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant's involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant's CEU and PDH Transcript of Records upon request.



Course Instructor(s)

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:



Dr. Ahmed El-Sayed, PhD, MSc, BSc, is a **Senior Electrical & Instrumentation Engineer** with over **30 years** of extensive experience in the **Power, Petroleum, Petrochemical and Utilities**. He specializes in **HV/LV Equipment, High Voltage Electrical Safety, LV & HV Electrical System, HV Equipments Inspection & Maintenance, HV Switchgear Operation & Maintenance, LV Distribution Switchgear & Equipment, HV Switchgear Maintenance, HV/LV Electrical Authorisation, Hazardous Area**

Classification, Power Quality, Disturbance Analysis, Blackout, Power Network, Power Distribution, Power Systems Control, Power Systems Security, Power Electronics, ETAP, Electrical Substations, Tariff Design & Structure Analysis, Engineering Drawings, Codes & Standards, P&ID Reading, Interpretation & Developing, PLC, SCADA, DCS, Process Control, Instrumentation, Automation, Power Generation, Process Control Instrumentation, SIS, SIL, ESD, Alarm Management Systems, Fieldbus Systems and Fiber Optics as well as the service pricing of these. He is currently the **Systems Control Manager** of **Siemens** where he is in-charge of Security & Control of **Power Transmission Distribution & High Voltage Systems** and he further takes part in the Load Records Evaluation & Transmission Services Pricing.

During his career life, Dr. Ahmed has been actively involved in different Power System Activities including Roles in Power System Planning, Analysis, Engineering, **HV Substation** Design, Electrical Service Pricing, Evaluations & Tariffs, Project Management and also in Teaching and Consulting. His vast industrial experience was honed greatly when he joined many International and National Companies such as **Siemens, Electricity Authority** and **ACETO** industries where he focused more on dealing with Technology Transfer, System Integration Process and Improving Localization. He was further greatly involved in manufacturing some of **Power System** and **Control & Instrumentation Components** such as Series of Digital Protection **Relays**, **MV VFD**, **PLC** and **SCADA** System with intelligent features.

Dr. Ahmed is well-versed in different electrical and instrumentation fields like Load Management Concepts, **PLC** Programming, Installation, Operation and Troubleshooting, **AC Drives** Theory, Application and Troubleshooting, Industrial Power Systems Analysis, **AC & DC Motors**, Electric Motor **Protection**, **DCS SCADA**, **Control** and Maintenance Techniques, Industrial Intelligent Control System, **Power Quality** Standards, Power Generators and Voltage Regulators, Circuit Breaker and Switchgear Application and Testing Techniques, **Transformer** and **Switchgear** Application, Grounding for Industrial and Commercial Assets, Power Quality and **Harmonics**, **Protective Relays** (O/C Protection, Line Differential, Bus Bar Protection and **Breaker Failure Relay**) and Project Management Basics (PMB).

Dr. Ahmed has **PhD, Master's & Bachelor's** degree in **Electrical and Instrumentation Engineering** from the **University of Wisconsin Madison, USA**. Further, he has numerous papers published internationally in the areas of Power Quality, Superconductive Magnetic Energy Storage, SMES role in Power Systems, Power System **Blackout** Analysis, and Intelligent Load Shedding Techniques for preventing Power System Blackouts, **HV Substation Automation** and Power System Stability.



Course Program

The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

Day 1: Friday, 28th of August 2026

0730 – 0800	Registration & Coffee
0800 – 0815	Welcome & Introduction
0815 – 0830	PRE-TEST
0830 – 0845	Basic Electricity Direct Current (Basic Terms, Ohm's Law, Application, Controls, Power Supplies, Batteries, Control & UPS, Testing and Maintenance) • Alternating Current (Basic Terms, Sine Wave, Peak & RMS Voltage, Formulas and Calculation, Frequency)
0845 – 0900	Electrical Hazards Electrical Shock • Electrical Arc • Blast • Accident Discussions
0900 – 0915	Break
0915 – 0930	Special Hazards Unique Designs • Special Operating Requirements
0930 – 0945	Personnel Protection Rubber Gloves/Blankets (Use, Maintenance, Care) • Flash Suits • Eye Protection • Hard Hats • Explosion Protection
0945 – 1015	Protection Against the Potential Danger
1015 – 1030	Good Earthing & Bonding Installation
1030 – 1045	Confined Space Scope and Application • Training Requirements • Duties of Employees
1045 – 1130	General Instructions for Working with High Voltage Electrical Safety • Electrical Work Permit
1130 – 1200	HV Equipment – Power Transformers Types • Connections • Hazards & Testing • Troubleshooting • High Pot Testing • Step Regulators
1200 – 1215	Break
1215 – 1245	HV Equipment – Switches, Isolators & Fuses Characteristics and Functions • Types & Ratings • Testing & Hazards
1245 – 1315	HV Equipment – Circuit Breakers Characteristics and Functions • Types & Ratings • Testing & Hazards
1315 – 1345	HV Equipment – Instrument Transformers Characteristics and Functions • Types & Ratings • Connections • Grounding • Testing
1345 – 1420	HV Equipment – Surge Arrestors Characteristics and Functions • Types & Ratings • Testing & Hazards
1420 – 1430	Recap Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow
1430	Lunch & End of Day One



Day 2: Saturday, 29th of August 2026

0730 – 0745	HV Equipment – Capacitor Banks Theory of Operation • Application & Hazards
0745 – 0815	HV Equipment – Earth & Shunt Reactors Characteristics and Functions • Types
0815 – 0900	Gas Insulated Substations (GIS) Characteristics • Applications
0900 – 0930	Metal-Enclosed & Metal Clad Switchgears Characteristics • Cubicles and Equipments
0930 – 0945	Break
0945 – 1015	Motor Controllers
1015 – 1045	Protection Relays
1045 – 1100	Testing & Commissioning
1100 – 1115	Portable Cables Application • Hazards
1115 – 1200	Energized Work Policies and Procedures • Recognition (Voltage Classification, Energized Equipment) • Work Zones (Controlled Areas) • Work Clearances • Proper Tools
1200 – 1215	Break
1215 – 1245	De-Energized Work Policies and Procedures • Voltage Detection Equipment • Lock and Tag Out • Grounds/Grounding • Personal Protective Grounds
1245 – 1300	Electrical Switching Practices Loads (Pickup & Dropout, Sequence) • Transformers • Paralleling • Split Buss • Capacitors • Air Switches (Gloves & Grounds)
1300 – 1330	Test Equipment Ammeters, Ohmmeters, Voltmeters • Phase Angle Meters • Phasing Sticks/Devices • Oscilloscopes • Voltage Testers-Wiggy, etc. • Thumpers • Relay & Meter Test Equipment • Insulation Testers (Meggers, Power Factor/Dissipation)
1330 – 1400	Emergency Planning Communications • Electrical Fires • Phone Numbers • Panic Button • Tools/Equipment
1400 – 1420	Safety Management Audits • Policies • Costs
1420 – 1430	Recap
1430	Lunch & End of Day Two

Day 3: Sunday, 30th of August 2026

0730 – 0830	Practical Sessions Switching Programs • Isolation Certificates
0830 – 0930	Practical Sessions (cont'd) Electrical Permit to Work • Danger Notices & Pre-Cautions • Sanction for Test
0930 – 0945	Break
0945 – 1100	Practical Sessions (cont'd) Lock-Out & Tag-Out • Safe Key Systems
1100 – 1115	Break

1100 – 1215	Practical Sessions (cont'd) <i>Electrical Safety Systems- Interlocks-Earthing-Isolation & Access Control • Fault Reports</i>
1315 – 1330	Course Conclusion <i>Using this Course Overview, the Instructor(s) will Brief Participants about the Course Topics that were Covered During the Course</i>
1330 – 1400	COMPETENCY EXAM
1400 – 1415	<i>Evaluation of Competency Exam</i>
1415 – 1430	<i>Presentation of Course Certificates</i>
1430	<i>Lunch & End of Course</i>

Practical Sessions

This practical and highly-interactive course includes the following practical sessions using Haward's HV Switchgears: -



- | | |
|-----------------------------------|--|
| (1) Switching Programs | (6) Lock-Out & Tag-Out |
| (2) Isolation Certificates | (7) Safe Key Systems |
| (3) Electrical Permit to Work | (8) Electrical Safety Systems-Interlocks-Earthing-Isolation & Access Control |
| (4) Danger Notices & Pre-Cautions | (9) Fault Reports |
| (5) Sanction for Test | |

Course Coordinator

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