

# **COURSE OVERVIEW HE0002S5**

# **Certified HAZOP Leader**

# Advanced Process Hazard Analysis (PHA) Methods & Leadership (HAZOP, What-if, FMEA)

# **Course Title**

Certified HAZOP Leader: Advanced Process Hazard Analysis (PHA) Methods & Leadership (HAZOP, What-if, FMEA)

# Course Reference

HE0002S5

# Course Duration/Credits

Five days/3.0 CEUs/30 PDHs

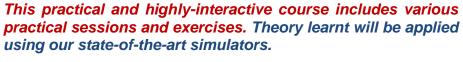


### **Course Date/Venue**

Session(s)	Date	Venue
1	February 16-20, 2025	TBA Meeting Room, Taksim Square Hotel, Istanbul, Turkey
2	June 22-26, 2025	Boardroom 1, Elite Byblos Hotel Al Barsha, Sheikh Zayed Road, Dubai, UAE
3	October 19-23, 2025	Al Khobar Meeting Room, Hilton Garden Inn, Al Khobar, KSA
4	December 15-19, 2025	Ajman Meeting Room, Grand Millennium Al Wahda Hotel, Abu Dhabi, UAE

#### **Course Description**







Old approaches to safe design in the process industry relied on the application of codes of practice and the design was usually based upon experience from specialists and operators in the industry. Such methods were able only to take into account problems and accidents that had already happened. With introduction of new technologies, unconventional design, complex plants and short operating experience, a proper PHA study is now a mandatory tool to identify potential hazards and operability problems.



PHA is a systematic multidisciplinary team study intended to identify and analyze the significance of potential process hazards and make initial recommendations for eliminating hazards, for reducing the consequences of potential accidents and for improving general facility safety.

PHA methods are used for new plants as well as for modifications to existing design. The methods have been developed primarily for the process industry and have been applied in great scale in the Oil and Gas sector. However, the PHA techniques are now applied with success for other industries such as offshore construction, power and water projects, space and military industries, and environment studies.





















This course is designed to provide the participants with the knowledge and group leadership skills to lead teams in effective Process Hazards Analysis (PHA) studies. The course is based on OSHA 29CFR Part 1910 Process Safety Management (PSM) regulations and was developed using instruction techniques and audio-visual materials specifically designed for engineers and supervisors. There is a focus on developing a practical understanding of what it takes to plan and lead a successful study and on practicing new skills. Participants will be provided with comprehensive training and resource materials.

### **Course Objectives**

Upon successful completion of this course, each participant will be:-

- Get a certificate as a "Certified HAZOP Leader"
- Apply the methodology of the PHA review techniques in general and the HAZOP technique in particular based on the International Standard IEC 61882 and identify the role of the independent chairman and the HAZOP team
- Determine the minimum Engineering Documents and drawings required to complete a satisfactory HAZOP report and illustrate the structure and content of such Report
- Apply the HAZOP tool to process design of existing or new facilities including interface, start up and commissioning of a plant
- Assess the risk level/criticality associated with control loop/equipment failure and practice the major techniques for hazard identification
- List the responsibilities involved in the PHA leadership and the skills necessary for leading PHA studies
- Practice the various PHA techniques including What-If, HAZOP and FMEA using real life cases and use commercial software as useful tools in the facilitation of **Process Hazards Analysis**

#### Who Should Attend

This course provides an overview of all significant aspects and considerations of PHA for those who are involved in the management, engineering (design, process, chemical, facilities, instrumentation and control), operations and safety of process operations. Engineers, safety/environment personnel, plant operators, area managers, projects and maintenance personnel will benefit from the practical approach presented in this course.

#### Course Fee

Istanbul	<b>US\$ 6,000</b> per Delegate + <b>VAT</b> . This rate includes Participants Pack (Folder, Manual, Hand-outs, etc.), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.
Dubai	<b>US\$ 5,500</b> per Delegate + <b>VAT</b> . This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.
Al Khobar	<b>US\$ 5,500</b> per Delegate + <b>VAT</b> . This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.
Abu Dhabi	<b>US\$ 5,500</b> per Delegate + <b>VAT</b> . This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.



















# Course Certificate(s)

(1) Internationally recognized Competency Certificates and Plastic Wallet Cards will be issued to participants who completed a minimum of 80% of the total tuition hours and successfully passed the exam at the end of the course. Successful candidate will be certified as a "Certified HAZOP Leader". Certificates are valid for 5 years.

#### Recertification is FOC for a Lifetime.

# Sample of Certificates

The following are samples of the certificates that will be awarded to course participants:-







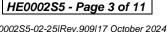






















(2) Official Transcript of Records will be provided to the successful delegates with the equivalent number of ANSI/IACET accredited Continuing Education Units (CEUs) earned during the course



























# **Certificate Accreditations**

Certificates are accredited by the following international accreditation organizations: -

The International Accreditors for Continuing Education and Training (IACET - USA)

Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the ANSI/IACET 2018-1 Standard which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the ANSI/IACET 2018-1 Standard.

Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking Continuing Education Units (CEUs) in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology Middle East will award 3.0 CEUs (Continuing Education Units) or 30 PDHs (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant's involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant's CEU and PDH Transcript of Records upon request.



Haward Technology is accredited by the British Accreditation Council for Independent Further and Higher Education as an International Centre. BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.





















# Course Instructor(s)

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:



Mr. Andrew Ladwig is a Senior Process & Mechanical Engineer with over 25 years of extensive experience within the Oil & Gas, Refinery, Petrochemical & Power industries. His expertise widely covers in the areas of Ammonia Manufacturing & Process Troubleshooting, Distillation Towers, Crude Oil Distillation, Fundamentals of Distillation for Engineers, Distillation Operation and Troubleshooting, Advanced Distillation Troubleshooting, Distillation Technology, Vacuum Distillation, Ammonia Storage & Loading Systems, Ammonia Plant Operation, Troubleshooting & Optimization, Ammonia Recovery, Ammonia Plant Safety, Hazard of Ammonia

Handling, Storage & Shipping, Operational Excellence in Ammonia Plants, Fertilizer Storage Management (Ammonia & Urea), Fertilizer Manufacturing Process Technology, Sulphur Recovery, Phenol Recovery & Extraction, Wax Sweating & Blending, Petrochemical & Fertilizer Plants, Nitrogen Fertilizer Production, Petroleum Industry Process Engineering, Refining Process & Petroleum Products, Refinery Planning & Economics, Safe Refinery Operations, Hydrotreating & Hydroprocessing, Separators in Oil & Gas Industry, Gas Testing & Energy Isolations, Gas Liquor Separation, Industrial Liquid Mixing, Wax Bleachers, Extractors, Fractionation, Operation & Control of Distillation, Process of Crude ATM & Vacuum Distillation Unit, Water Purification, Water Transport & Distribution, Steam & Electricity, Flame Arrestors, Coal Processing, Environmental Emission Control, R&D of Wax Blending, Wax Molding/Slabbing, Industrial Drying, Principles, Selection & Design, Process Safety Design, Certified Process Plant Operations, Control & Troubleshooting, Operator Responsibilities, Storage Tanks Operations & Measurements, Tank Design, Construction, Inspection & Maintenance, Atmospheric Tanks, Process Plant Troubleshooting & Engineering Problem Solving, Process Plant Performance, Efficiency & Optimization, Continuous Improvement & Benchmarking, Process Troubleshooting Techniques, Oil & Gas Operation/Introduction to Surface Facilities, Pressure Vessel Operation, Plant & Equipment Integrity, Process Equipment Performance & Troubleshooting, Plant Startup & Shutdown, Startup & Shutdown the Plant While Handling Abnormal Conditions, Flare & Relief System, Process Gas Plant Start-up, Commissioning & Problem Solving, Process Liquid and Process Handling & Measuring Equipment. Further, he is also well-versed in Compressors & Turbines Operation, Maintenance & Troubleshooting, Heat Exchanger Overhaul & Testing Techniques, Balancing of Rotating Machinery (BRM), Pipe Stress Analysis, Valves & Actuators Technology, Inspect & Maintain Safeguarding Vent & Relief System, Certified Inspectors for Vehicle & Equipment, Optimizing Equipment Maintenance & Replacement Decisions, Certified Maintenance Planner (CMP), Certified Planning and Scheduling Professional (AACE-PSP), Material Cataloguing, Specifications, Handling & Storage, Steam Trap Design, Operation, Maintenance & Troubleshooting, Steam Trapping & Control, Column, Pump Technology, Pump Selection & Installation, Centrifugal Pumps Troubleshooting, Pumps Design, Selection & Operation, Pump & Exchangers, Troubleshooting & Design, Rotating Equipment Operation & Troubleshooting, Control & ESD System, Detailed Engineering Drawings, Codes & Standards, Budget Preparation, Allocation & Cost Control, Root Cause Analysis (RCA), Production Optimization, Permit to Work (PTW), Project Engineering, Data Analysis, Process Hazard Analysis (PHA), HAZOP Study, Sampling & Analysis, Training Analysis, Job Analysis Techniques, Storage & Handling of Toxic Chemicals & Hazardous Materials, Hazardous Material Classification & Storage/Disposal, Dangerous Goods, Environmental Management System (EMS), Supply Chain, Purchasing, Procurement, Logistics Management & Transport & Warehousing & Inventory, Risk Monitoring Authorized Gas Tester (AGT), Confined Space Entry (CSE), Personal Protective Equipment (PPE), Fire & Gas, First Aid and Occupational Health & Safety.

During his career life, Mr. Ladwig has gained his practical experience through his various significant positions and dedication as the Mechanical Engineer, Project Engineer, Reliability & Maintenance Engineer, Maintenance Support Engineer, Process Engineer, HSE Supervisor, Warehouse Manager, Quality Manager, Business Analyst, Senior Process Controller, Process Controller, Safety Officer, Mechanical Technician, Senior Lecturer and Senior Consultant/Trainer for various companies such as the Sasol Ltd., Sasol Wax, Sasol Synfuels, just to name a few.

Mr. Ladwig has a Bachelor's degree in Chemical Engineering and a Diploma in Mechanical Engineering. Further, he is a Certified Instructor/Trainer, a Certified Internal Verifier/Assessor/Trainer by the Institute of Leadership & Management (ILM) and has delivered various trainings, workshops, seminars, courses and conferences internationally.



















### **Accommodation**

Accommodation is not included in the course fees. However, any accommodation required can be arranged at the time of booking.

# **Training Methodology**

All our Courses are including **Hands-on Practical Sessions** using equipment, State-of-the-Art Simulators, Drawings, Case Studies, Videos and Exercises. The courses include the following training methodologies as a percentage of the total tuition hours:-

30% Lectures
20% Practical Workshops & Work Presentations
30% Hands-on Practical Exercises & Case Studies
20% Simulators (Hardware & Software) & Videos

In an unlikely event, the course instructor may modify the above training methodology before or during the course for technical reasons.

# Course Program

The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

Day 1

0730 - 0800	Registration & Coffee
0800 - 0815	Welcome & Introduction
0815 - 0830	PRE-TEST
0830 - 0930	PHA-HAZOP Leadership & Management Facilitation & Competency
0930 - 0945	Break
0945 – 1100	Secrets of Successful HAZOP Facilitating & Scribing  Be Prepared • Anticipate Issues • Manage Expectations • Consider Pre- Populating • Stay Focused • Look Ahead • Clarify & Confirm • Adapt to Different Styles • Conclusion
1100 – 1230	Building Competency in Internal PHA/HAZOP Leaders  Developing & Maintaining Organization ● Developing, Measuring & Maintaining Individual Competency ● Content & Goal of Each Training Module and Follow-on Coaching
1230 - 1245	Break
1245 – 1420	Building Competency in Internal PHA/HAZOP Leaders (cont'd)  Case Studies – Examples of Results Achieved on Building PHA/HAZOP  Competency • Acronyms Used • Minimum PHA Leadership Competency  Requirements within PII
1420 – 1430	Recap Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow
1430	Lunch & End of Day One

Day 2

	PHA-HAZOP Leadership & Management, Leadership Principles &
0730 - 0930	Management HAZOP Leadership Principles
0930 - 0945	Break



















0945 – 1100	PHA-HAZOP Leadership & Management, Leadership Principles &
	Management (cont'd)
	HAZOP Management
	PHA-HAZOP Study Preparations
1100 1220	What is Hazard ● What is Risk? ● Likelihood of Occurrence (Qualitative &
1100 - 1230	Quantitative) • Severity Definitions (Qualitative) • Process Hazard Analysis •
	Hazard Reduction Techniques • Risk Assessment Options
1230 - 1245	Break
	PHA-HAZOP Study Preparations (cont'd)
1045 1015	8 Steps for Risk Management • Layers of Protection • Triggers for Early
1245 - 1315	Management Risk Review • Information Required for Early Reviews • Prepare
	for the Review • More Detailed List of Desired Information • Detailed List
	Fundamentals of Risk Assessment
1215 1420	Hazard Classification & Control • PSM Summary • Risk Management • What
1315 - 1420	Do we mean by "Risk"? • As Low as Reasonably Practicable (ALARP) • Risk
	Concepts ● Risk Significance ● 100% Safe?
1420 - 1430	Recap
	Using this Course Overview, the Instructor(s) will Brief Participants about the
	Topics that were Discussed Today and Advise Them of the Topics to be Discussed
	Tomorrow
1430	Lunch & End of Day Two

Day 3	
0730 – 0930	Risk Assessment Process Risk Assessment • When/Why do Risk Assessment? • The Basic Steps of a PRA • The Basic Steps of a QRA • Frequency Analysis • The Fault Tree, The Event, & the Event Tree • Fault Tree Analysis • Sample Event Tree • Sources of Data
0930 - 0945	Break
0945 – 1045	Risk Significance (Measure) Relative vs. Absolute • The Basic Steps of A QRA • Risk Measure • Fatal Accident Rate • Common FAR Figures (UK) • Safety Layer of Protection Analysis • Risk Acceptability Template • Safety Integrity Level • Risk Analysis • Risk Assessment • Fault & Event Trees • Examples of Risk Measures • A Multimedia, Multiple Pathway Exposure Model • HIRA Procedure • Risk Management Without or With Numbers • Risk Management Without Numbers • As Low as Reasonably Practicable • Meaning of ALARP • Definition of ALARP • Levels of Risk & ALARP • Risk Matrix • Risk Significance • Risk Calculator-Easy Program • Risk Acceptance Graph • Hazard Effects Management Process (HEMP) • Bow Tie • The Swiss Cheese Model of Accident Causation (Reason) • Safety Management Based on the Reason Model • Safety Management Cycle • The Basic Steps of a QRA • Acceptability of Risk • Risk Mitigation
1045 - 1115	HAZID (Hazard Identification) Introduction-HAZID (Hazard Identification) ● The Basic Steps of a PHA ● The Basic Steps of a QRA
1115 - 1230	Consequence Analysis  The Basic Steps of QRA ◆ Consequence Analysis Process ◆ Consequence Analysis  Involves Estimating ◆ Computer Models ◆ The Basic Steps of a PHA ◆ HAZID  Requirements ◆ HAZID Approach ◆ Consultation
1230 – 1245	Break























1245 – 1420	Conducting the HAZID  HAZID Team Selection • HAZID Study Team • HAZID Team Planning •  Conducting the HAZID - Consider the Past, Present & Future • Conducting the HAZID - HAZID Process • HAZID Techniques • Checklists
1420 – 1430	Recap Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow
1430	Lunch & End of Day Three

Day 4	
0730 – 0800	Conducting the HAZID (cont'd)
	Brainstorm • What if • HAZOP • Task Analysis • Fault Tree Analysis •
	Review & Revision • Sources of Additional Information
0000 0045	The PHA-HAZOP Study Team
0800 – 0945	The PHA Team • Selection of the Team • Guidance for PHA Leaders
0945 - 1000	Break
	The HAZOP Study
	Origins and Guidance of HAZOP ● Purpose of HAZOP ● HAZOP Methodology
	• Most Important Source for study: P & ID Diagram • Example of Line by Line
1000 - 1100	Study • Objectives of HAZOP Studies • Four Basic Steps for HAZOP Studies
1000 - 1100	• A HAZOP Study has 5 Steps • HAZOP Study Procedures • Principle of the
	HAZOP Examination Phase • Basic Guidewords • Derived Guide Word for
	Deviations • Examination Phase of HAZOP Study • Choosing the Parts/Nodes
	for Study • Choosing the "Parts" for Study
	The HAZOP Study (cont'd)
	Concept of Change Paths • Change Path Concepts • Choosing the Parts/Nodes:
	Guidelines • Deviations Applied to the Change Path • Change Path Example for
1100 – 1230	Assembly Task • Parts & Elements • Examples of Elements in a Part • Getting
1100 - 1250	Started: Choosing the Parts & the Elements • Creating Deviations • Line by
	Line Study • Creating Deviations: Guideword/Element Matrix Example •
	Elements First Examination Procedure • Guideword First Examination Procedure
	HAZOP Procedure
1230 – 1245	Break
1245 – 1300	Video: HAZOP
1300 – 1330	Developing of Specific Guidewords & Deviations
1000 1000	Process Description • Logical Steps in the Processing of Each Deviations
	Identify Causes, Consequences & Actions for Deviations
	Process Description • Examples of Deviation Test • Complete the Following
	HAZOP Worksheet • Examples of Element First Examination Method •
1220 1120	Worksheet Formats • Causes of Deviations • Evaluating EUC Risks • Example of
1330 – 1420	a Safeguard in Place: Boiler Drum Level • Example of a Safeguard in Place:
	Definitions • Worksheet Example for Drum Level Hazard •
	Recommendation/Actions • Documenting the HAZOP • Conclusions • Points
	to Note for the Examination Work • What is HAZOP? • When to Perform a
	HAZOP? • HAZOP Background • Standards & Guidelines • Types of HAZOP
1420 – 1430	Recap
	Using this Course Overview, the Instructor(s) will Brief Participants about the
	Topics that were Discussed Today and Advise Them of the Topics to be Discussed
1430	Tomorrow Lynch & Fnd of Day Four
1430	Lunch & End of Day Four





















Day 5	
0730 – 0800	HAZOP Team & Meetings
	Team Members & Responsibilities • Team Members • How to Be a Good HAZOP
	Participant ● HAZOP Meeting ● HAZOP Recording
	Process HAZOP
0800 - 0930	Prerequisites ● HAZOP Procedure ● Modes of Operation ● Process HAZOP
	Worksheet • Worksheet Entries
0930 - 0945	Break
	Process Parameters
0945 - 1100	Examples of Process Parameters • Guidewords • Additional Guidewords •
	Guideword + Parameter
	Procedure HAZOP
1100 – 1200	What is a Procedure HAZOP? • Procedure • Guidewords • Alternative
	Guidewords
1200 – 1230	Reporting & Review
1200 - 1230	Report Contents • Review Meetings
1230 - 1245	Break
1245 – 1300	Conclusions
1245 - 1500	HAZOP Results • Advantages • Success Factors • Pitfalls and Objections
1300 – 1315	Course Conclusion
	Using this Course Overview, the Instructor(s) will Brief Participants about the
	Course Topics that were Covered During the Course
1315 - 1415	COMPETENCY EXAM
1415 – 1430	Presentation of Course Certificates
1430	Lunch & End of Course

















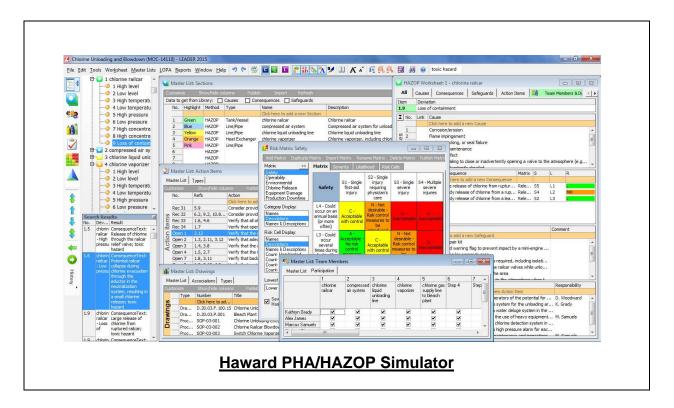






# <u>Simulator (Hands-on Practical Sessions)</u>

Practical sessions will be organized during the course for delegates to practice the theory learnt. Delegates will be provided with an opportunity to carryout various exercises using our state-of-the-art Haward PHA/HAZOP Software.



# **Course Coordinator**

Mari Nakintu, Tel: +971 2 30 91 714, Email: mari1@haward.org

















