Haward Technology Middle East

COURSE OVERVIEW HE1359-4D
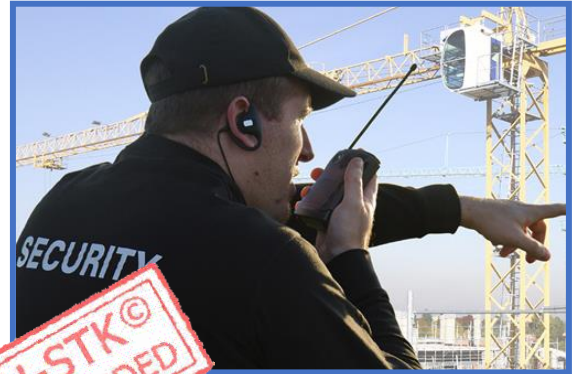## Supervising Security Operation Team

Course Title
Supervising Security Operation Team

Course Date/Venue
Session 1: February 05-08, 2024/Boardroom 1, Elite Byblos Hotel Al Barsha, Sheikh Zayed Road, Dubai, UAE
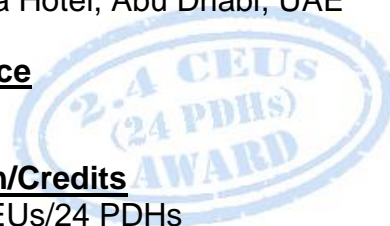Session 2: August 05-08, 2024/Ajman Meeting Room, Grand Millenium Al Wahda Hotel, Abu Dhabi, UAE

Course Reference
HE1359-4D

Course Duration/Credits
Four days/2.4 CEUs/24 PDHs

Course Description

This practical and highly-interactive course includes real-life case studies and exercises where participants will be engaged in a series of interactive small groups and class workshops.

This course is designed to provide participants with a detailed and up-to-date overview of Supervising Security Operation Team. It covers the security operations team roles and responsibilities; the importance of effective security operations management, security risks and threats; the leadership skills for security operations managers; the key leadership qualities for effective security management; the security operations policies; the physical security planning and management; the threats and risks, physical security plan and operations; the security technology and tools; and the incident response planning and management.

During this interactive course, participants will learn the security risks management, personnel security management, crisis management and information security management; the security audit and compliance management strategies; the security incident investigations plan, security awareness and training programs; the vendor and contractor management, physical security operations and information security operations; the security operations reporting and metrics; the security operations budgets, resources and operations planning continuity; the areas for improvement in security operations management; and the plan for ongoing improvement and development.

Course Objectives

Upon the successful completion of this course, each participant will be able to:-

- Apply and gain an in-depth knowledge on supervising security operation team

- Discuss security operations team roles and responsibilities including the importance of effective security operations management and security risks and threats

- Employ leadership skills for security operations managers and key leadership qualities for effective security management

- Create and manage security operations policies and monitor and enforce policies

- Apply physical security planning and management and identify threats and risks

- Create and manage physical security plan and operations

- Recognize security technology and tools and apply incident response planning and management

- Employ security risks management, personnel security management, crisis management and information security management

- Carryout security audit and compliance management strategies, security incident investigations plan and security awareness and training programs

- Implement vendor and contractor management, physical security operations and information security operations

- Apply security operations reporting and metrics, managing security operations budgets and resources and operations planning continuity

- Identify areas for improvement in security operations management and develop a plan for ongoing improvement and development

Exclusive Smart Training Kit - H-STK®

*Participants of this course will receive the exclusive "Haward Smart Training Kit" (**H-STK**®). The **H-STK**® consists of a comprehensive set of technical content which includes **electronic version** of the course materials, sample video clips of the instructor's actual lectures & practical sessions during the course conveniently saved in a **Tablet PC**.*

Who Should Attend

This course provides an overview of all significant aspects and considerations of supervising security operation team for security officers and other security staff.

Course Certificate(s)

Internationally recognized certificates will be issued to all participants of the course who completed a minimum of 80% of the total tuition hours.

Certificate Accreditations

Certificates are accredited by the following international accreditation organizations: -

- The International Accreditors for Continuing Education and Training (IACET - USA)

  Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the **ANSI/IACET 2018-1 Standard** which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the **ANSI/IACET 2018-1 Standard**.

  Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking **Continuing Education Units** (CEUs) in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

  Haward Technology Middle East will award **2.4 CEUs** (Continuing Education Units) or **24 PDHs** (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant's involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant's CEU and PDH Transcript of Records upon request.

- British Accreditation Council (BAC)

  Haward Technology is accredited by the **British Accreditation Council** for **Independent Further and Higher Education** as an **International Centre**. BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.

Course Instructor(s)

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:

Mr. Paul Hagarty, MSc, BSc, is an **International Expert** in **Safety & Security** with over **25 years** of practical and industrial experience. His expertise includes **Safety Auditing**, **Hazard Identification** & Site **Inspection**, HAZMAT, **HAZCOM**, HAZWOPER, **Emergency Response Management**, **Risk Assessment**, Occupational Health, Safety and Environment (**OHSE**), **Human Factors Engineering**, **Industrial Hygiene**, **Environmental Management** and **PPE**, **Confined Space Safety**, **Gas Testing**, **Accident Investigation** and Reporting, Infection Control, **Emergency Preparedness**, **First Aid & CPR**, **Environmental Awareness**, **Radiation Protection**, **NORM**, Asbestos, **Chemical Spills**, Safety Precautions & Response Action, Environmental Spill Incident Report and **Environmental Auditing**. Further, he is well-versed in **Industrial Toxicology**, **Industrial Noise Management**, **RCRA**, Air Quality Management, Water Quality Management, **Industrial Hygiene Measurements**, Respiratory Protection, Air Force Training, **Environmental Management Systems Auditing**, **Radiological Hazards**, Environmental Quality Sampling, **Hazard Analysis & Control**, Medical Nuclear, Biological, & Chemical Operations, Storm-water Compliance, **Ergonomics**, DHS Nuclear/Radiological Hazardous Materials, Bioenvironmental Engineering, Waste and Waste Water, Aero-Medical Operations, **Risk Assessments** and Job Safety Analysis (**JSA**).

Mr. Hagarty is currently the **Aerospace Medicine Squadron Superintendent** of the **US Air Force**, **USA** wherein his responsibilities includes **Emergency Management**, Project Management, Human Health Risk Assessment, Food Risk Analysis, International Environmental Policy, Technical Accounting, Production Operations and Vulnerability/Threat Assessment, Stress Management, Military Hospital Management, Joint Logistics Concept (**JLC**), Integrated Contingency Planning (**ICP**) and Laboratory Environmental Analysis.

With his accomplishments and achievements, he had been the **HSE Manager** (NATO, Germany), **Aero Medical Coordinator** (NATO, ISAF), **Non-Commission Officer In-Charge** (**AFIOH**, **USA**), **Industrial Hygiene Measurements Course Supervisor** (US Air Force, USA), **Bioenvironmental Engineering Flight Officer in Charge** (Prince Sultan Air Base, KSA), **Environmental Management & Industrial Hygiene Officer in Charge** (US Air Force, USA), **Industrial Hygiene Officer in Charge** (US Air Force, Korea), **Special Project Manager** (**USA Air Force**), **Bioenvironmental Engineering Specialist** (US Air Force, Germany) as well as the **Environmental Protection Specialist**, **Lead Inspector/Assessor**, **Cross-Connection Control Specialist**, **German Health & Safety Representative**, **Hazardous Materials Emergency Responder** and **Incident Commander**.

Mr. Hagarty has **Master** and **Bachelor** degrees in **Environmental, Safety & Health Management** and **Occupational Education** from the **University of Findlay** (**USA**) and the **Wayland Baptist University** (**USA**) respectively. Further, he has completed **Associate of Applied Science** in **Military Science & Technology** and **Bioenvironmental Engineering** from the **Community College of the Air Force** (**USA**) as well as **General Studies** from the **University of Maryland** (**USA**). He is a **Certified Instructor/Trainer** and received numerous **military awards** including the **NATO** Allied Command Operations Bioenvironmental Engineering.

Training Methodology

This interactive training course includes the following training methodologies as a percentage of the total tuition hours:-

30%   Lectures
20%   Workshops & Work Presentations
30%   Case Studies & Practical Exercises
20%   Software, Simulators & Videos

In an unlikely event, the course instructor may modify the above training methodology before or during the course for technical reasons.

Course Fee

Dubai	**US$ 4,500** per Delegate **+ VAT**. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.
Abu Dhabi	**US$ 4,500** per Delegate **+ VAT**. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day

Accommodation

Accommodation is not included in the course fees. However, any accommodation required can be arranged at the time of booking.

Course Program

The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

Day 1

0730 – 0800	*Registration & Coffee*
0800 - 0815	*Welcome & Introduction*
0815 – 0830	***PRE-TEST***
0830 – 0930	***Introduction to Security Operations Team*** *Security Operations Team Roles & Responsibilities ● Importance of Effective Security Operations Management ● Security Risks & Threats*
0930 – 0945	*Break*
0945 – 1045	***Leadership Skills for Security Operations Managers*** *Key Leadership Qualities for Effective Security Management ● Communication Skills & Styles for Different Situations ● Motivating & Managing Team Members*
1045 - 1145	***Creating & Managing Security Operations Policies*** *Importance of Policies & Procedures for Security Operations ● How to Create & Implement Effective Policies ● Monitoring & Enforcing Policies*
1145 - 1230	***Physical Security Planning & Management*** *Physical Security Threats & Risks ● Creating a Physical Security Plan ● Managing Physical Security Operations*

1230 – 1245	*Break*
1245 - 1420	***Security Technology & Tools*** *Evaluating & Selecting Appropriate Technology & Tools for Security Operations ● Managing & Monitoring Security Technology*
1420 – 1430	***Recap*** *Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow*
1430	*Lunch & End of Day One*

Day 2

0730 – 0930	***Incident Response Planning & Management*** *Incident Response Process ● Developing an Incident Response Plan ● Managing & Leading Incident Response Teams*
0930 – 0945	*Break*
0945 – 1045	***Security Risk Management*** *Identifying & Assessing Security Risks ● Developing Risk Management Strategies ● Monitoring & Mitigating Risks*
1045 – 1145	***Personnel Security Management*** *Personnel Security Threats & Risks ● Developing Personnel Security Policies & Procedures ● Managing Personnel Security Operations*
1145 - 1230	***Crisis Management*** *Crisis Management & Its Importance ● Developing Crisis Management Plans ● Managing & Leading Crisis Response Teams*
1230 – 1245	*Break*
1245 - 1420	***Information Security Management*** *Information Security Threats & Risks ● Developing Information Security Policies & Procedures ● Managing & Monitoring Information Security Operations*
1420 – 1430	***Recap*** *Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow*
1430	*Lunch & End of Day Two*

Day 3

0730 - 0830	***Security Audit & Compliance Management*** *Security Audits & Compliance Requirements ● Developing Audit & Compliance Management Strategies ● Managing Audit & Compliance Operations*
0830 – 0930	***Security Incident Investigations*** *Developing Investigation Plans ● Managing & Leading Investigation Teams*
0930 – 0945	*Break*
0945 - 1045	***Security Awareness & Training*** *Importance of Security Awareness & Training ● Developing Security Awareness & Training Programs ● Managing & Delivering Security Training*

1045 – 1145	**Vendor and Contractor Management** *Risks Associated with Vendors & Contractors ● Developing Vendor & Contractor Management Policies & Procedures ● Managing Vendor & Contractor Operations*
1145 – 1230	**Physical Security Operations** *Managing Access Control & Surveillance Systems ● Managing Security Personnel ● Managing Response to Physical Security Incidents*
1230 – 1245	*Break*
1245 - 1420	**Information Security Operations** *Managing Access Controls & Security Monitoring Tools ● Managing Security Incidents ● Managing Response to Information Security Incidents*
1420 – 1430	**Recap** *Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow*
1430	*Lunch & End of Day Three*

Day 4

0730 – 0930	**Security Operations Reporting & Metrics** *Developing Security Operations Reports ● Analyzing and Using Security Operations Metrics*
0930 - 0945	*Break*
0945 – 1130	**Managing Security Operations Budgets & Resources** *Security Operations Budgeting & Resource Allocation ● Developing Budgeting & Resource Allocation Plans ● Managing Security Operations Budgets & Resources*
1130 – 1230	**Continuity of Operations Planning** *Developing Continuity of Operations Plans ● Managing Continuity of Operations Planning & Response*
1230 – 1245	*Break*
1245 - 1400	**Best Practices for Effective Security Operations Management** *Identifying Areas for Improvement in Security Operations Management ● Developing a Plan for Ongoing Improvement & Development*
1400 - 1415	**Course Conclusion** *Using this Course Overview, the Instructor(s) will Brief Participants about the Course Topics that were Covered During the Course*
1415 – 1430	**POST-TEST**
1430	*Lunch & End of Course*

Practical Sessions

This practical and highly-interactive course includes real-life case studies and exercises:

Course Coordinator

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