



COURSE OVERVIEW TM0267 Certificate Asset Management

Course Title

Certificate Asset Management

Course Date/Venue

Session 1: June 29-July 03, 2025/Meeting Plus
9, City Centre Rotana, Doha, Qatar

Session 2: September 28-October 02, 2025/
Tamra Meeting Room, Al Bandar
Rotana Creek, Dubai, UAE



Course Reference

TM0267



Course Duration/Credits

Five days/3.0 CEUs/30 PDHs

Course Description



This practical and highly-interactive course includes various practical sessions and exercises. Theory learnt will be applied using “MS-Excel” application.



This course is designed to provide participants with a detailed and up-to-date overview of asset management. It covers the principles of asset management, asset management policies, strategies and plans; the business impact, investment issues and whole-life costing; the operation, maintenance, repair and disposal of assets; the contractor and supplier management and risk management; and the asset management policy, strategy, planning and policy requirements.



During this interactive course, participants will learn the asset management strategy, asset life cycle decisions and creation and acquisition of assets; the renewal, rationalization and disposal of assets; the contingency planning, asset management review and audit; the financial and business impact and strategic requirements; and the investment decision-making and asset management planning.

Course Objectives

Upon the successful completion of this course, each participant will be able to:-

- Get prepared for the next IAM Certificate exam and have enough knowledge and skills to pass such exam in order to get the certification from Institute of Asset Management (IAM)
- Discuss the principles of asset management covering asset management policies, strategies and plans
- Identify the business impact, investment issues and whole-life costing as well as apply operation, maintenance, repair and disposal of assets
- Carryout contractor and supplier management, risk management and information need and systems
- Employ asset management policy, strategy and planning, analyze policy requirements and align policy with corporate strategy
- Plan the implementation of the asset management strategy and develop and communicate asset management plans
- Manage asset life cycle decisions and activities and perform creation and acquisition of assets
- Apply renewal, rationalization and disposal of assets as well as assess and manage asset management risk
- Implement contingency planning including asset management review and audit
- Discuss financial and business impact and strategic requirements as well as apply investment decision-making, asset management planning and creation and acquisition of asset

Exclusive Smart Training Kit - H-STK®



Participants of this course will receive the exclusive “Haward Smart Training Kit” (H-STK®). The H-STK® consists of a comprehensive set of technical content which includes **electronic version** of the course materials conveniently saved in a **Tablet PC**.

Who Should Attend

This course provides an overview of all significant aspects and considerations of asset management for asset managers, finance managers, account executives and those who are involved with the management of fixed assets.

Course Fee

Doha	US\$ 6,000 per Delegate. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.
Dubai	US\$ 5,500 per Delegate + VAT . This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.

Course Certificate(s)

Internationally recognized certificates will be issued to all participants of the course who completed a minimum of 80% of the total tuition hours.

Certificate Accreditations

Certificates are accredited by the following international accreditation organizations: -

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British Accreditation Council (BAC)

Haward Technology is accredited by the **British Accreditation Council** for **Independent Further and Higher Education** as an **International Centre**. BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.

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The International Accreditors for Continuing Education and Training (IACET - USA)

Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the **ANSI/IACET 2018-1 Standard** which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the **ANSI/IACET 2018-1 Standard**.

Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking **Continuing Education Units (CEUs)** in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology Middle East will award **3.0 CEUs** (Continuing Education Units) or **30 PDHs** (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant's involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant's CEU and PDH Transcript of Records upon request.

Accommodation

Accommodation is not included in the course fees. However, any accommodation required can be arranged at the time of booking.



Course Instructor(s)

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:



Mr. Dimitry Rovas, CEng, MSc, PMI-PMP, SMRP-CMRP is a **Senior Management Consultant** with extensive industrial experience in **Oil, Gas, Power** and **Utilities** industries. His expertise includes **Leadership & Change Management, Talent Management, Presentation Skills, Negotiation Skills, Interpersonal Skills, Communication Skills, Collaboration Skills, Developing Effective Partnership, Developing & Managing Budget, Technical Design & Development, Analytical & Troubleshooting Techniques, Interpersonal Skills, Leadership &**

Mentoring, Time Management, Performance Management, Strategic Planning & Analysis and Communication & Reporting Skills, Project Management, Construction Management, Project Management Planning & Control Techniques, Project Risk Management, Quality Management, Project Acceleration Techniques, Scope Control Management, Contract Management, Asset Management, Procurement & Purchasing Management, Warehousing, Quality Management System (QMS) and Business Management. Further, he is also well-versed in **Energy Conservation, Electricity Distribution Systems, Energy Saving, Combined Cycle Power Plant, Gas & Steam Turbines, Heat Transfer, Machine Design, Fluid Mechanics, Heating & Cooling Systems, Heat Insulation Systems and Heat Exchanger & Cooling Towers.** He was the **Project Manager** wherein he was managing, directing and controlling all activities and functions associated with the domestic heating/cooling facilities projects.

During his life career, Mr. Rovas has gained his practical and field experience through his various significant positions and dedication as the **EPC Project Manager, Field Engineer, Preventive Maintenance Engineer, Researcher, Instructor/Trainer, Telecom Consultant** and **Consultant** from various companies such as the Podaras Engineering Studies, Metka and Diadikasia, S.A., **Hellenic Petroleum Oil Refinery** and COSMOTE.

Mr. Rovas is a **Chartered Engineer** of the **Technical Chamber of Greece**. Further, he has **Master's** degree in **Mechanical Engineering and Energy Production & Management** from the **National Technical University of Athens**. Moreover, he is a **Certified Instructor/Trainer**, a **Certified Maintenance and Reliability Professional (CMRP)** from the Society of Maintenance & Reliability Professionals (**SMRP**), a **Certified Project Management Professional (PMP)**, a **Certified Internal Verifier/Assessor/Trainer** by the **Institute of Leadership & Management (ILM)** and a **Certified Six Sigma Black Belt**. He is an active member of Project Management Institute (**PMI**), Technical Chamber of Greece and Body of Certified Energy Auditors and has further delivered numerous trainings, seminars, courses, workshops and conferences internationally.





Training Methodology

All our Courses are including **Hands-on Practical Sessions** using equipment, State-of-the-Art Simulators, Drawings, Case Studies, Videos and Exercises. The courses include the following training methodologies as a percentage of the total tuition hours:-

- 30% Lectures
- 20% Practical Workshops & Work Presentations
- 30% Hands-on Practical Exercises & Case Studies
- 20% Simulators (Hardware & Software) & Videos

In an unlikely event, the course instructor may modify the above training methodology before or during the course for technical reasons.

Course Program

The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

Day 1

0730 - 0800	Registration & Coffee
0800 - 0815	Welcome & Introduction
0815 - 0830	PRE-TEST
0830 - 0930	Module 1: Principles of Asset Management Asset Management Policies, Strategies & Plans • Asset Management
0930 - 0945	Break
0945 - 1100	Module 1: Principles of Asset Management (cont'd) Business Impact, Investment Issues & Whole-Life Costing • Operation, Maintenance, Repair & Disposal of Assets
1100 - 1215	Module 1: Principles of Asset Management (cont'd) Contractor & Supplier Management • The Asset Life Cycle & Related Decisions
1215 - 1230	Break
1230 - 1420	Module 1: Principles of Asset Management (cont'd) Risk Management • Information Needs & Systems
1420 - 1430	Recap Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow
1430	Lunch & End of Day One

Day 2

0730 - 0930	Module 2: Asset Management Policy, Strategy & Planning Analyzing Policy Requirements, Alignment of Policy with Corporate Strategy & Other Goals-The Line of Sight; & The Role of Asset Management in Corporate Governance
0930 - 0945	Break
0945 - 1100	Module 2: Asset Management Policy, Strategy & Planning (cont'd) Developing the Asset Management Policy, Key Contents of a Policy & Strategy, Development Methods, Information Requirements, Roles & Responsibilities; & Policy & Strategy Evaluation • Analyzing Strategic Requirements, Alignment of Asset Management Strategy with Policy Aims & Objectives; Considerations of Risk Constraints, Implications & Other Socio-Economic Factors in Developing Asset Management Strategy





1100 – 1215	Module 2: Asset Management Policy, Strategy & Planning (cont'd) Planning Implementation of the Asset Management Strategy, Performance Requirements & Future Demand Projections; Criticality & Risk Analysis; Whole Life Costing; Capex & Opex Forecasting; Work Volumes & Programmes; Alignment with Policy & Strategy; The Asset Management Plan, & Implementation, Improvement & Review
1215 – 1230	Break
1230 – 1420	Module 2: Asset Management Policy, Strategy & Planning (cont'd) Develop & Communicate Asset Management Plans: Asset Management Activities Necessary to Achieve Strategic Aims; Review & Communication of Planning Process & Outcomes; Establishing Resource Requirements for Delivery of Asset Management
1420 – 1430	Recap Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow
1430	Lunch & End of Day Two

Day 3

0730 – 0930	Module 3: Managing Asset Life Cycle Decisions & Activities Asset Life Cycle Decision Making • Creation & Acquisition of Assets: Analyzing Business Needs; Specification of Performance Indicators; Assessing Risks, Costs & Benefits; Preparation of Business Cases
0930 – 0945	Break
0945 – 1100	Module 3: Managing Asset Life Cycle Decisions & Activities (cont'd) Creation & Acquisition of Assets: Review & Influence Procurement Policy to Achieve Optimum Asset Life-Cycle Performance & Cost; Develop Design Specifications to Achieve Optimum Customer, Business & Life-Cycle Requirements • Maintain Assets: Maintenance Strategic Requirements; Spares Management; Condition Assessment; Extending Life of Assets
1100 – 1215	Module 3: Managing Asset Life Cycle Decisions & Activities (cont'd) Renewal, Rationalization, Disposal of Assets: Review Performance Against Specifications; Evaluate Rationalization Options; Implement & Evaluate Rationalization Projects • Control Operations: Developing Implementation Plans; Reviewing & Updating Operations Strategy; Developing & Evaluating Work Management Processes; Delivering Work Plans
1215 – 1230	Break
1230 – 1420	Module 3: Managing Asset Life Cycle Decisions & Activities (cont'd) Application of Whole-Life Costing Principles: Determination of Costs; Costing Models; Analysis, Verification & Monitoring; Implementing Improvements through Cost Reviews
1420 – 1430	Recap Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow
1430	Lunch & End of Day Three

Day 4

0730 – 0930	Module 4: Assessing & Managing Asset Management Risk Assessment & Management of Risk
0930 – 0945	Break
0945 – 1100	Module 4: Assessing & Managing Asset Management Risk (cont'd) Contingency Planning



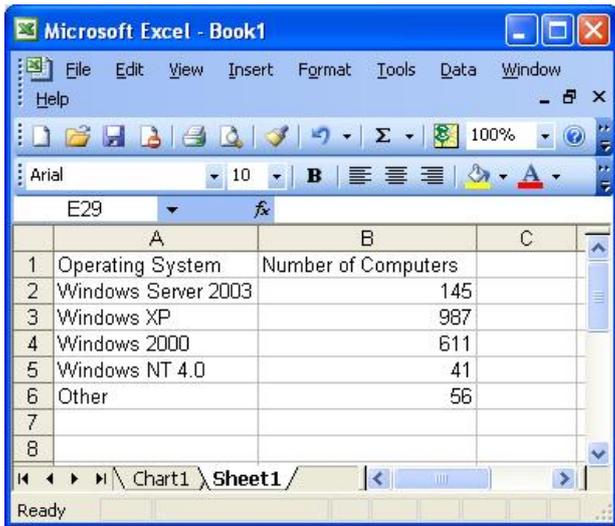
1100 – 1215	Module 4: Assessing & Managing Asset Management Risk (cont'd) Asset Management Review & Audit
1215 – 1230	Break
1230 – 1420	Module 4: Assessing & Managing Asset Management Risk (cont'd) Asset Management Review & Audit
1420 – 1430	Recap Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow
1430	Lunch & End of Day Four

Day 5

0730 – 0930	Module 5: Financial & Business Impact Strategic Requirements
0930 – 0945	Break
0945 – 1030	Module 5: Financial & Business Impact Investment Decision-Making
1030 – 1115	Module 5: Financial & Business Impact Asset Management Planning
1115 – 1130	Break
1130 – 1200	Module 5: Financial & Business Impact Creation & Acquisition of Assets: The Business Case
1200 – 1215	Course Conclusion
1215 – 1415	MOCK EXAM
1415 – 1430	Presentation of Course Certificates
1430	Lunch & End of Course

Simulator (Hands-on Practical Sessions)

Practical sessions will be arranged for all participants throughout the course using **MS Office applications**.



Microsoft Excel

Course Coordinator

Reem Dergham, Tel: +974 4423 1327, Email: reem@haward.org

