COURSE OVERVIEW HE1983

Foundation of Sustainability Reporting

Course Title
Foundation of Sustainability Reporting

Course Date/Venue
June 21-25, 2025/Online Virtual Training

Course Reference
HE1983

Course Duration/Credits
Five days/2.0 CEUs/20 PDHs

Course Description

This practical and highly-interactive course includes real-life case studies and exercises where participants will be engaged in a series of interactive small groups and class workshops.

This course is designed to provide participants with a detailed and up-to-date overview of Foundation of Sustainability Reporting. It covers the fundamentals of sustainability and the evolution and importance of sustainability reporting; the stakeholders in sustainability reporting, ESG frameworks and corporate sustainability strategy; the global reporting initiative (GRI) standards, IFRS sustainability disclosure standards and sustainability accounting standards board (SASB); the task force on climate-related financial disclosures (TCFD), united nations sustainable development goals (SDGs) and regulatory and compliance requirements; and the sustainability data management, environmental performance metrics and social performance metrics.

During this interactive course, participants will learn the governance performance metrics, materiality assessment process and ESG performance analysis; the sustainability report structure, writing effective ESG disclosures and climate change reporting; the sustainability reporting technology, assurance and verification and integrated reporting concepts; developing a sustainability reporting roadmap, industry applications, ESG ratings and investor expectations; the artificial intelligence in ESG reporting, real-time sustainability disclosures, evolving global sustainability regulations and future of integrated ESG reporting; the data availability, accuracy issues and managing reporting complexity; and ensuring stakeholder confidence and best practices for successful reporting.

Course Objectives/Outcomes & Benefits for the Participants

Upon the successful completion of this course, each participant will be able to:-

- Apply gain a fundamental knowledge on sustainability reporting
- Discuss the fundamentals of sustainability and the evolution and importance of sustainability reporting
- Recognize stakeholders in sustainability reporting, ESG frameworks and corporate sustainability strategy
- Review global reporting initiative (GRI) standards, IFRS sustainability disclosure standards and sustainability accounting standards board (SASB)
- Identify task force on climate-related financial disclosures (TCFD), united nations sustainable development goals (SDGs) and regulatory and compliance requirements
- Apply sustainability data management, environmental performance metrics and social performance metrics
- Carryout governance performance metrics, materiality assessment process and ESG performance analysis
- Implement sustainability report structure, writing effective ESG disclosures and climate change reporting
- Explain sustainability reporting technology and apply assurance and verification and integrated reporting concepts
- Develop a sustainability reporting roadmap, industry applications and ESG ratings and investor expectations
- Apply artificial intelligence in ESG reporting, real-time sustainability disclosures, evolving global sustainability regulations and future of integrated ESG reporting
- Identify data availability and accuracy issues, manage reporting complexity, ensure stakeholder confidence and apply best practices for successful reporting

Who Should Attend

This course provides an overview of all significant aspects and considerations of foundation of sustainability reporting for managers, supervisors and employees who have responsibility for managing environmental issues and other technical staff.

Training Methodology

All our Courses are including **Hands-on Practical Sessions** using equipment, State-of-the-Art Simulators, Drawings, Case Studies, Videos and Exercises. The courses include the following training methodologies as a percentage of the total tuition hours:-

30% Lectures
20% Practical Workshops & Work Presentations
30% Hands-on Practical Exercises & Case Studies
20% Simulators (Hardware & Software) & Videos

In an unlikely event, the course instructor may modify the above training methodology before or during the course for technical reasons.

Learning Design & Customization

This course can be customized to the exact requirements of clients. Haward Technology is so proud of our huge capabilities in tailoring our courses to the training needs of our valued clients.

Course Certificate(s)

Internationally recognized certificates will be issued to all participants of the course who completed a minimum of 80% of the total tuition hours.

Certificate Accreditations

Haward's certificates are accredited by the following international accreditation organizations:

- British Accreditation Council (BAC)

  Haward Technology is accredited by the **British Accreditation Council** for **Independent Further and Higher Education** as an **International Centre**. Haward's certificates are internationally recognized and accredited by the British Accreditation Council (BAC). BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.

- The International Accreditors for Continuing Education and Training (IACET - USA)

  Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the **ANSI/IACET 2018-1 Standard** which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the **ANSI/IACET 2018-1 Standard**.

  Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking **Continuing Education Units** (CEUs) in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

  Haward Technology Middle East will award **2.0 CEUs** (Continuing Education Units) or **20 PDHs** (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant's involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant's CEU and PDH Transcript of Records upon request.

Course Instructor(s)

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:

Mr. Peter Christian is an **International Expert** in **Safety**, **Health**, **Environmental** and **Quality** with over **30 years** of practical and industrial experience in **NEBOSH** International General Certificate in Occupational Health & **Safety**, Environmental Manager (**CEM**), Environmental Management & Technology (**EMT**), **Environmental Management** System, Environmental Impact Assessment (**EIA**), **Environmental Monitoring & Modelling**, **Environmental Awareness** in Industrial Plant, **Environmental Pollution & Control** in Oil Industry, **Environmental Enforcement & Compliance**, Waste Management & Environmental Protection, Environmental **Emergency Plan**, **Environmental Policy** Analysis, Health & **Environment Hazards**, **Environmental Emission Control**, **Environmental Incident Investigation** & Root Cause Analysis, **Sustainability** & CSR Introduction, CSR and **Sustainability** Principles, **Sustainability** for Tank Terminals & Refineries, **Lifting & Rigging Equipment HAZOP**, **HAZWOPER**, **HAZMAT**, **HAZCOM**, **PHA** (**Process Hazard Analysis**), **FMEA**, **HAZID**, **ISO 14001**, **OHSAS 18001**, **ISO 9001**, Process Safety Management (**PSM**), Safety, Health, Environmental & Quality Management (**SHEQ**), **Behavioral Safety Management**, **Industrial Hygiene**, **Human Factors Engineering**, **Risk Assessment**, Fire Fighting, Rope Rescue Operations, Emergency Response within process industries. He is currently the **President** of **NKWE** and spearheads the companies' major projects and business ventures, where he specializes in the areas of **SHEQ** solutions, **ISO**, **Quality Control** and **OSHA systems**. Previously, he has had much on–hand experience in the initiation and management of projects (technical as well organizational development) including involvement in **design of process plants**; **the commissioning & decommissioning** of process plants; the **operational and financial responsibility** for large process operations; **risk management**; **operational and maintenance management**, **crisis and emergency management**, **accident investigation**, **risk assessment**, **hazard identification** and **emergency preparedness & response** (oil spillage and gas explosions).

Much earlier in his career, Mr. Christian was a **HAZOP Team Leader** for numerous **HAZOP** studies and he has further managed the **Health, Safety & Environmental** and **Quality** requirements of a large process company. This included responsibilities as an auditor for compliance against **SHEQ standards**, **ISO standards** and the **Fatal Risk Control Protocols**. He then facilitated the development and implementation of the above standards as a group and at site level as part of the SHEQ council. Moreover, he established, trained and led a Rope rescue team and a high-level emergency care clinic and ambulance service for many years. He still abseils recreationally and leads adventure groups during abseiling activities and serves as a rescue team member for mountain and water emergencies.

During his career life, Mr. Christian has gained his practical and field experience through his various significant positions as the **Plant Manager**, **Project Metallurgist**, **Metallurgist**, **HSE Team Leader**, **SHEC Superintendent**, **Mentor**, Instructor/Trainer, Acting **Technical Manager**, **Process Plant Superintendent**, Acting **Project Leader**, Acting **Plant Superintendent**, Appointed **Health & Safety & Environmental Superintendent**, Production Technician, Acting **Senior Shiftsman**, Foreman and Learner – Official Extraction Metallurgy from various companies such as the NKWE Consulting, SAMANCOR, Middleburg Mine Services (Pty) Ltd., Koomfontein Mines, Emelo Mine Services, Gencor Group and South African Defence Force.

Mr. Christian has a **Postgraduate Studies** in **Advanced Executive Programme** and a **National Higher Diploma** (**NHD**) & a **National Diploma** in **Extraction Metallurgy**. He is also a **Certified/Registered Tutor** in **NEBOSH International General Certificate**, **Certified Auditor** in **OHSAS 18001**, **ISO 14001** & **ISO 9001**, a **Certified Instructor/Trainer**, a **Certified Internal Verifier/Assessor/Trainer** by the **Institute of Leadership & Management** (**ILM**), a **Six Sigma Black Belt Coach** and holds a Certificate in Facilitate Learning Using a Variety of Given Methodologies **NQF Level 5** (**EDTP-SETA**) as a **Certified Facilitator**. He has further delivered innumerable courses, trainings, workshops and conferences globally.

Course Fee

US$ 2,750 per Delegate + **VAT**.

Virtual Training

If this course is delivered online as a Virtual Training, the following limitations will be applicable:-

Certificates	Only soft copy certificates will be issued to participants through Haward's Portal. This includes Wallet Card Certificates if applicable
Training Materials	Only soft copy Training Materials (PDF format) will be issued to participant through the Virtual Training Platform
Training Methodology	80% of the program will be theory and 20% will be practical sessions, exercises, case studies, simulators or videos
Training Program	The training will be for 4 hours per day starting at 0930 and ending at 1330
H-STK Smart Training Kit	Not Applicable
Hands-on Practical Workshops	Not Applicable
Site Visit	Not Applicable
Simulators	Only software simulators will be used in the virtual courses. Hardware simulators are not applicable and will not be used in Virtual Training

Course Program

The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

Day 1: ***Sunday, 21st of June 2026***

0930 – 0935	*Registration, Coffee, Welcome & Introduction*
0935 - 0945	***PRE-TEST***
0945 – 1000	***Fundamentals of Sustainability*** *Definition and Principles of Sustainability • Environmental, Social, and Governance (ESG) Concepts • Triple Bottom Line Approach (People, Planet, Profit) • Global Sustainability Challenges and Trends*
1000 - 1030	***Evolution of Sustainability Reporting*** *History and Development of Sustainability Reporting • Transition from CSR to ESG Reporting • Importance of Transparency and Accountability • Global Drivers Influencing Sustainability Disclosure*
1030 - 1035	*Break*
1035 - 1130	***Importance of Sustainability Reporting*** *Benefits for Organizations and Stakeholders • Enhancing Corporate Reputation and Trust • Investor Expectations and Market Competitiveness • Risk Management and Long-Term Value Creation*

1130 - 1230	***Stakeholders in Sustainability Reporting*** *Identification of Internal and External Stakeholders • Stakeholder Expectations and Engagement Methods • Materiality Assessment Concepts • Communication Strategies for Stakeholders*
1230 – 1235	*Break*
1235 – 1300	***Basics of ESG Frameworks*** *Overview of Major Sustainability Standards • Introduction to GRI Standards • Introduction to IFRS Sustainability Disclosure Standards • Comparison of Voluntary and Mandatory Reporting Frameworks*
1300 - 1325	***Corporate Sustainability Strategy*** *Aligning Sustainability with Business Objectives • Sustainability Governance Structure • Roles and Responsibilities in Reporting • Sustainability Culture and Leadership Commitment*
1325 – 1330	***Recap*** *Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow*
1330	*End of Day One*

Day 2: ***Monday, 22nd of June 2026***

0930 – 1000	***Global Reporting Initiative (GRI) Standards*** *Structure and Components of GRI Standards • Universal, Sector, and Topic-Specific Standards • Material Topic Identification Process • Preparing Disclosures using GRI*
1000 - 1030	***IFRS Sustainability Disclosure Standards*** *Introduction to IFRS S1 and IFRS S2 • Climate-Related Financial Disclosures • Sustainability-Related Risk Identification • Integration with Financial Reporting*
1030 – 1035	*Break*
1035 – 1130	***Sustainability Accounting Standards Board (SASB)*** *Industry-Specific Sustainability Metrics • Financial Materiality Concept • SASB Reporting Structure • Sector-Based Disclosure Examples*
1130 - 1230	***Task Force on Climate-Related Financial Disclosures (TCFD)*** *Governance Requirements under TCFD • Strategy and Climate Risk Assessment • Risk Management Disclosures • Metrics and Targets Reporting*
1230 - 1235	*Break*
1235 - 1310	***United Nations Sustainable Development Goals (SDGs)*** *Overview of the 17 SDGs • Linking Business Activities to SDGs • SDG Mapping Techniques • Measuring SDG Contributions*
1310 – 1325	***Regulatory & Compliance Requirements*** *Emerging Global Sustainability Regulations • Mandatory ESG Disclosure Requirements • Regional Reporting Regulations and Directives • Compliance Monitoring and Assurance*
1325 – 1330	***Recap*** *Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow*
1330	*End of Day Two*

Day 3: Tuesday, 23rd of June 2026

0930 – 1000	***Sustainability Data Management*** *Types of Sustainability Data • Data Sources and Collection Methods • Data Quality and Validation Techniques • Challenges in ESG Data Management*
1000 - 1030	***Environmental Performance Metrics*** *Greenhouse Gas (GHG) Emissions Accounting • Energy Consumption and Efficiency Metrics • Water Usage and Waste Management Indicators • Biodiversity and Environmental Impact Measures*
1030 – 1035	*Break*
1035 – 1130	***Social Performance Metrics*** *Workforce Diversity and Inclusion Indicators • Occupational Health and Safety Reporting • Human Rights and Labor Practices Metrics • Community Engagement and Social Investment*
1130 - 1230	***Governance Performance Metrics*** *Board Structure and Diversity Disclosures • Ethics and Anti-Corruption Reporting • Executive Compensation Transparency • Risk Governance and Internal Controls*
1230 - 1235	*Break*
1235 - 1310	***Materiality Assessment Process*** *Identifying Material Sustainability Topics • Double Materiality Concept • Stakeholder Prioritization Methods • Materiality Matrix Development*
1310 – 1325	***ESG Performance Analysis*** *Benchmarking ESG Performance • Trend Analysis and KPI Monitoring • Performance Gap Identification • Continuous Improvement Strategies*
1325 – 1330	***Recap*** *Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow*
1330	*End of Day Three*

Day 4: Wednesday, 24th of June 2026

0930 – 1000	***Sustainability Report Structure*** *Essential Sections of a Sustainability Report • Reporting Boundaries and Scope • Executive Summary Preparation • Integrating Narrative and Quantitative Data*
1000 - 1030	***Writing Effective ESG Disclosures*** *Principles of Clear Sustainability Communication • Developing Meaningful Narratives • Presenting ESG Metrics Effectively • Avoiding Greenwashing Practices*
1030 – 1035	*Break*
1035 – 1130	***Climate Change Reporting*** *Climate Risks and Opportunities Disclosure • Carbon Reduction Targets and Strategies • Scenario Analysis Fundamentals • Net-Zero and Decarbonization Reporting*
1130 - 1230	***Sustainability Reporting Technology*** *ESG Reporting Software and Tools • Digital Data Collection Systems • Automation in Sustainability Reporting • Data Visualization and Dashboards*
1230 - 1235	*Break*
1235 - 1310	***Assurance & Verification*** *Purpose of Sustainability Assurance • Internal and External Verification Processes • Assurance Standards and Methodologies • Improving Report Credibility and Reliability*

1310 – 1325	***Integrated Reporting Concepts*** *Relationship between Financial and Sustainability Reporting • Principles of Integrated Reporting • Value Creation over Time • Connectivity of Information*
1325 – 1330	***Recap*** *Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow*
1330	*End of Day Four*

Day 5: ***Thursday, 25th of June 2026***

0930 – 1000	***Developing a Sustainability Reporting Roadmap*** *Establishing Reporting Objectives • Building Implementation Timelines • Resource Allocation and Responsibilities • Continuous Reporting Improvement Plans*
1000 - 1030	***Industry Applications & Case Studies*** *Sustainability Reporting in Energy Sector • Sustainability Reporting in Manufacturing Sector • Sustainability Reporting in Service Industries • Lessons Learned from Leading Organizations*
1030 – 1035	*Break*
1035 – 1115	***ESG Ratings & Investor Expectations*** *ESG Rating Agencies and Methodologies • Investor Use of ESG Information • Sustainability Performance Benchmarking • Responding to Investor Inquiries*
1115 – 1200	***Emerging Trends in Sustainability Reporting*** *Artificial Intelligence in ESG Reporting • Real-Time Sustainability Disclosures • Evolving Global Sustainability Regulations • Future of Integrated ESG Reporting*
1200 - 1230	***Common Challenges & Best Practices*** *Data Availability and Accuracy Issues • Managing Reporting Complexity • Ensuring Stakeholder Confidence • Best Practices for Successful Reporting*
1230 - 1235	*Break*
1235 – 1310	***Final Workshop & Action Planning*** *Developing a Sample Sustainability Report Outline • Group Exercises on Materiality Assessment • ESG KPI Selection Workshop • Personal Action Plan and Course Recap*
1310 – 1315	***Course Conclusion*** *Using this Course Overview, the Instructor(s) will Brief Participants about the Course Topics that were Covered During the Course*
1315 – 1330	***POST-TEST***
1330	*End of Course*

Practical Sessions

This practical and highly-interactive course includes real-life case studies and exercises:-

Course Coordinator

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