

COURSE OVERVIEW PM0326 Certified Cost Professional (AACE-CCP)

(AACE Exam Preparation Training)

Course Title

Certified Cost Professional (AACE-CCP) (AACE

(18 PDHs)

Exam Preparation Training)

Course Reference PM0326

Course Duration/Credits AWARI Three days/1.8 CEUs/18 PDHs

Course Date/Venue

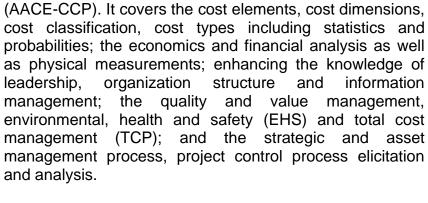
Session(s)	Date	Venue
1	April 21-23, 2025	Ajman Meeting Room, Grand Millennium Al Wahda Hotel, Abu Dhabi, UAE
2	Aug 03-05, 2025	Al Khobar Meeting Room, Hilton Garden Inn, Al Khobar, KSA
3	Oct 19-21, 2025	Oryx Meeting Room, Double Tree by Hilton Al Saad, Doha, Qatar

Course Description



This practical and highly-interactive course includes various practical sessions and exercises. Theory learnt will be applied using our state-of-the-art simulators.

This course is designed to provide participants with a detailed and up-to-date overview of Cost Professional







During this interactive course, participants will learn the scope and execution strategy development, cost estimating foundations, conceptual estimates and uncertainty; costing and pricing the estimate, budgeting, documenting, resource management, value analysis and engineering and risk management; the types and components of contract, integrated project control and investment decision making; the project implementation, project control implementation, cost accounting and performance and project performance assessment; and the project and asset performance assessment and forecasting performance assessment.















Course Objectives

Upon the successful completion of this course, each participant will be able to:-

- Get prepared for the next ACCE-CCP exam and have enough knowledge and skills to pass such exam in order to get the CCP certification
- Discuss cost elements covering cost dimensions, cost classification, cost types including statistics and probabilities
- Carryout economics and financial analysis as well as physical measurements
- Enhance the knowledge of leadership, organization structure and information management
- Apply quality and value management, environmental, health and safety (EHS) and total cost management (TCP)
- Employ strategic and asset management process, project control process elicitation and analysis
- Discuss the scope and execution strategy development as well as cost estimating foundations, conceptual estimates and uncertainty
- Apply costing and pricing the estimate, budgeting, documenting, resource management, value analysis and engineering and risk management
- Identify the types and components of contract and apply integrated project control and investment decision making
- Carryout project implementation, project control implementation, cost accounting and performance and project performance assessment
- Apply project and asset performance assessment and forecasting performance assessment

Exclusive Smart Training Kit - H-STK®



Participants of this course will receive the exclusive "Haward Smart Training Kit" (**H-STK**®). The **H-STK**® consists of a comprehensive set of technical content which includes **electronic version** of the course materials conveniently saved in a **Tablet PC**.

Who Should Attend

This course provides an overview of all significant aspects and considerations of cost professional (AACE-CCP) for those who are part of any team that executes industrial projects. The course is aimed at cost controllers, project engineers, (cost) estimators, project managers, project cost engineers, project control professionals, contract administrators, discipline leads, members of the purchase department, members of a tendering team, work preparators and all who are involved in technical projects, cost estimation, cost control and contract review in their organization as well as those who are associated with project planning and scheduling.







Course Certificate(s)

(1) Internationally recognized Competency Certificates and Plastic Wallet Cards will be issued to participants who completed a minimum of 80% of the total tuition hours and successfully passed the exam at the end of the course. Certificates are valid for 5 years.

Recertification is FOC for a Lifetime.

Sample of Certificates

The following are samples of the certificates that will be awarded to course participants:-













(2) Official Transcript of Records will be provided to the successful delegates with the equivalent number of ANSI/IACET accredited Continuing Education Units (CEUs) earned during the course.













Certificate Accreditations

Certificates are accredited by the following international accreditation organizations: -

The International Accreditors for Continuing Education and Training (IACET-USA)

Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the ANSI/IACET 2018-1 Standard which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the ANSI/IACET 2018-1 Standard.

Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking Continuing Education Units (CEUs) in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology Middle East will award 3.25 CEUs (Continuing Education Units) or 32.5 PDHs (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant's involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant's CEU and PDH Transcript of Records upon request.



British Accreditation Council (BAC)

Haward Technology is accredited by the British Accreditation Council for Independent Further and Higher Education as an International Centre. BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.

Training Methodology

All our Courses are including Hands-on Practical Sessions using equipment, State-of-the-Art Simulators, Drawings, Case Studies, Videos and Exercises. The courses include the following training methodologies as a percentage of the total tuition hours:-

30% Lectures

20% Practical Workshops & Work Presentations

30% Hands-on Practical Exercises & Case Studies

20% Simulators (Hardware & Software) & Videos

In an unlikely event, the course instructor may modify the above training methodology before or during the course for technical reasons















Course Instructor(s)

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:



Mr. Mike Taylor, PhD (on-going), MScLI, MBA, MBL, BSc, HDE, is a Senior Project & Finance Management Consultant with over 25 years of experience in Power & Water Utilities, Other Energy Sectors and Financial industries. His expertise lies extensively in the areas of Project Quality Management, Quality Control & Site Inspection, Project Quality Plan, Construction Quality Management, Material Management & Project Turnover, Project Risk Management, Risk Identification Tools & Techniques, Project Life Cycle, Project Stakeholder & Governance, Project Management Processes, Project Integration Management, Project Management Plan, Project Work Monitoring &

Control, Project Scope Management, Project Time Management, Project Cost Management, Project Quality Management, Quality Assurance, Project Human Resource Management, Project Communications Management, Project Planning, Scheduling & Cost Control Professional, Project Scheduling & Cost Control, Facilitation & Leadership Skills, Coaching, Human Resource Development, Psychometric Testing, Career Development & Competence, Succession Planning, Self-Development & Empowerment, Personal Learning Needs Identification, Data Quality Control, Data Quality Assessment, Data Quality Planning, Data Quality Strategy Management, Customer Management, Leadership Skills, Presentation Skills, Negotiation Skills, Decision Making Skills, Communication Skills, Emotional Intelligence, Performance Management, Contract Management, Quality Management, Commercial Strategy, Project Management, Risk Management, Leadership & Business Management, Human Resource Management, Planning, Budgeting & Cost Control, Business Development, Innovation, Sales Strategy and Knowledge & Intangible Asset Assessment Design. Further, he is also well versed in Project Financial Data, Financial Indicators, Financial Leverage, Discounted Cash Flows, Economic Cost Analysis, Equity Profitability Analysis, Financial Modelling & Forecasting, Financial Analysis Techniques, Financial Data Analysis Concepts & Process, Credit Analysis, Financial & Accounting Management, Financial Planning Techniques, Vendor Invoice Processing & Management, Evaluating Cost & Revenue, Budgeting & Cost Control and Marketing Management. Mr. Taylor is the Founder & CEO of Mitakon Innovation Pty Ltd wherein he is responsible for the development of Executives & Senior Managers specializing in innovation, knowledge management and commercial negotiation as well as authored, implemented and executed a global 21st century facilitation and leadership methodology.

During his career life, Mr. Taylor has gained his practical and field experience through his various significant positions and dedication as the Knowledge-Solutions Service Provider, Founder-Principal/CIO, Subject Matter Expert, Consulting Partner, Executive/Management Development Facilitator, Multinational/Corporate Senior Management Consultant, Senior Quality & Finance Consultant. **Executive** Management Development/Facilitator. Consultant/Facilitator, Business & Quality Consultant/Coach, Client Director, Administration Manager, Quality Manager, International Sales & Business Development Executive, Regional Sales Manager, National Key Accounts Manager, Commercial Sales & Marketing Consultant, Admin Assistant, Sales & Marketing Representative, Key Note Speaker, Lecturer and Instructor/Trainer for various international companies such as the Highland Group (Business Consulting), Anglo American, BHP Billiton, Rio Tinto, DI Management Solutions (BPO), Master Deal Making Institute (MDMI), RMG/Contact Media & Communications, Paul Dinsdale Properties (PDP), Giant Leap Architects, Wise Capital Investments (HOD), Evolution® Advertising, Collaborative Xchange, Leatt Corporation, Dentsply SA, FMCG/Binzagr Company, Unilever, Kellogg's, BAT, Hershey's, CORO, Lilly Direct/Lennon Generics and Bausch & Lomb.

Mr. Taylor has Master's degree in Leadership & Innovation, Business Administration and Business Leadership as well as a Bachelor degree in Physical Education and pursuing PhD in Global Governance & Energy Policy. Further, he is a Certified Instructor/Trainer, Certified Internal Verifier/Trainer/Assessor by the Institute of Leadership & Management (ILM) and a member of Incremental Advantage, Da Vinci Institute, Black Management Forum, Institute of Directors (IOD), World Future Society (WFS), Social Science Research Network, University of Kwazulu Natal (Alumnus), Anthropology & Archaeology Research Network and National Research Foundation (NRF). He has further delivered numerous trainings, courses, workshops, seminars and conferences globally.





Exam Eligibility & Structure

Eligibility Requirements	Recommended Study Materials
8 years industry related experience or 4 years industry related experience + 4- year industry related college degree	 CCP Review Course CCP Technical Paper Handbook AACE's CCP Certification Study Guide AACE's Recommended Practices 11R-88 and 10S-
2,500 minimum word technical paper	 90 AACE's Skills and Knowledge of Cost Engineering, 6th Edition
Adherence to AACE's Canons of Ethics	AACE's Total Cost Management Framework

Course Fee

Abu Dhabi	US\$ 3,750 per Delegate + VAT . This rate includes H-STK [®] (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.
Al Khobar	US\$ 3,750 per Delegate + VAT . This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.
Doha	US\$ 4,250 per Delegate. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.

Course Program

The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

Day 1

Duy 1			
0730 - 0800	Registration & Coffee		
0800 - 0815	Welcome & Introduction		
0815 - 0830	PRE-TEST		
0830 - 0930	Elements of Costs		
	Cost Dimensions ● Cost Classifications		
0930 - 0945	Break		
0945 – 1040	Elements of Costs (cont'd)		
	Cost Types ● Pricing		
1040 – 1135	Elements of Analysis		
1040 - 1155	Statistics & Probabilities • Economics & Financial Analysis		
1125 1220	Elements of Analysis (cont'd)		
1135 - 1230	Physical Measurements		
1230 - 1245	Break		
1245 – 1330	Enabling Knowledge		
	Part A Leadership •Part B Organization Structure		
1330 - 1420	Enabling Knowledge (cont'd)		
	Information Management • Quality Management		
1420 - 1430	Recap		
1430	Lunch & End of Day One		







Day 2

Enabling Knowledge (cont'd)
Value Management ● Environmental, Health & Safety (EHS)
Total Cost Management (TCM) Process
Overall TCM Process & Terminology • Strategic & Asset Management Process •
Project Control Process
Break
Planning
Requirements Elicitation & Analysis • Scope & Execution Strategy Development •
Part A: Schedule Planning • Part B: Schedule Development
Planning (cont'd)
Part C Other Schedule Topics • Part A: Cost Estimation Foundations • Part B:
Conceptual Estimates • Part C: Uncertainty
Planning (cont'd)
Part D: Costing & Pricing the Estimate • Part E: Budgeting & Documenting the
Estimate • Resource Management • Value Analysis & Engineering
Break
Planning (cont'd)
Risk Management • Part A: Contract Types & Components • Part B Integrated
Project Control • Investment Decision Making
Plan Implementation
Project Implementation
Recap
Lunch & End of Day Two

Dav 3

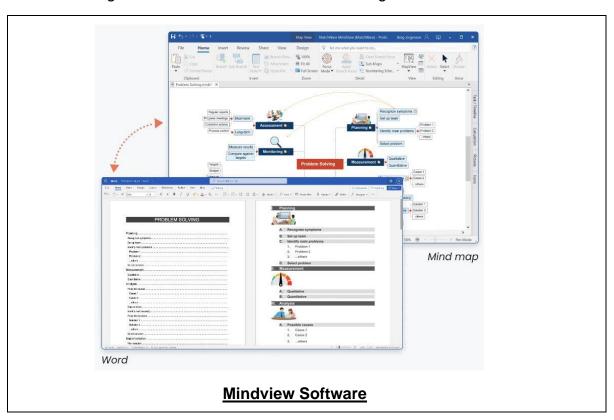
Day 3	
0730 - 0830	Plan Implementation (cont'd)
	Project Control Implementation
0830 - 0930	Performance Measurement
	Cost Accounting
0930 - 0945	Break
0945 - 1040	Performance Measurement (cont'd)
	Part A: Performance Measurement
1040 - 1135	Performance Measurement (cont'd)
1040 - 1133	Part B: Project Performance Measurement
1135 - 1230	Performance Assessment
1133 - 1230	Project Performance Assessment
1200 - 1215	Break
1215 1220	Performance Assessment (cont'd)
1215 – 1230	Asset Performance Measurement
1230 - 1300	Performance Assessment (cont'd)
	Forecasting
1300 - 1315	Course Conclusion
1315 – 1415	COMPETENCY EXAM
1415 – 1430	Presentation of Course Certificates
1430	Lunch & End of Course

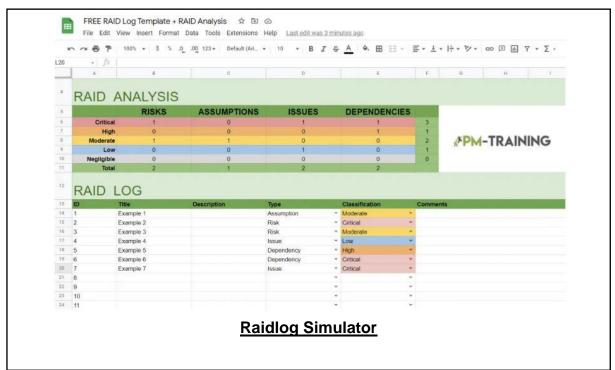




Simulator (Hands-on Practical Sessions)

Practical sessions will be organized during the course for delegates to practice the theory learnt. Delegates will be provided with an opportunity to carryout various exercises using the "Mindview Software" and "Raidlog Simulator".





Course Coordinator

Mari Nakintu, Tel: +971 2 30 91 714, Email: mari1@haward.org



