

COURSE OVERVIEW HE0624
ISO 22000 Food Safety Management Certified Lead Auditor
Food Quality Control

Course Title

ISO 22000 Food Safety Management
 Certified Lead Auditor: *Food Quality Control*

Course Date/Venue

February 23-27, 2025/Business Meeting
 Room, Crowne Plaza Al Khobar, Al Khobar,
 KSA

Course Reference

HE0624

Course Duration/Credits

Five days/3.0 CEUs/30 PDHs



Course Description



This practical and highly-interactive course includes real-life case studies and exercises where participants will be engaged in a series of interactive small groups and class workshops.



This course is designed to provide participants a detailed and up-to-date overview of ISO 22000 Food Safety Management. It covers the regulatory requirements of ISO 22000 including FSMS, ISO 22000 clauses, documents and records; the fundamentals of auditing and HACCP; pre-planning audit preparation and FSMS audit checklist; and opening meeting, communicating during the audit and proper audit procedures.



During this interactive course, participants will learn the verification of information and documenting non-conformities; analyzing feedback to management and formulating audit findings; the quality overview and integration into other HSE systems; preparing recommendations, integration of closing meeting and reviewing action plans; the ISO 2000, ISO 14001, OHSAS 18001, ISO 9001 and ISO 31000; managing commitment and sustainability of FSMS; advising and coaching others on implementing ISO 22000; and the ISO 22000 fundamentals and auditing.

Course Objectives

Upon successful completion of this course, each participant will be able to:-

- Get certified as a “Lead Auditor”
- Recognize ISO 22000 covering regulatory requirements, FSMS, ISO 22000 clauses, documents and records
- Discuss fundamentals of auditing and HACCP
- Perform pre-planning audit preparation and FSMS audit checklist
- Conduct opening meeting, communicate during the audit and apply proper audit procedures
- Verify information and documenting non-conformities
- Analyze feedback to management and formulate audit findings
- Carryout quality overview and tests of integration into other HSE systems
- Prepare recommendations and closing meeting and review of action plans
- Distinguish ISO 2000, ISO 14001, OHSAS 18001, ISO 9001 and ISO 31000 integration
- Manage commitment and sustainability of FSMS as well as advise and coach others on implementing ISO 22000
- Review ISO 22000 fundamentals and auditing

Exclusive Smart Training Kit - H-STK®



Participants of this course will receive the exclusive “Haward Smart Training Kit” (H-STK®). The H-STK® consists of a comprehensive set of technical content which includes **electronic version** of the course materials conveniently saved in a **Tablet PC**.

Who Should Attend

This course is intended for HSE professionals, managers and ISO 22000 auditors.

Training Methodology

All our Courses are including **Hands-on Practical Sessions** using equipment, State-of-the-Art Simulators, Drawings, Case Studies, Videos and Exercises. The courses include the following training methodologies as a percentage of the total tuition hours:-

- 30% Lectures
- 20% Practical Workshops & Work Presentations
- 30% Hands-on Practical Exercises & Case Studies
- 20% Simulators (Hardware & Software) & Videos

In an unlikely event, the course instructor may modify the above training methodology before or during the course for technical reasons.

Course Certificate(s)

(1) Internationally recognized Competency Certificates and Plastic Wallet Cards will be issued to participants who completed a minimum of 80% of the total tuition hours and successfully passed the exam at the end of the course. Successful candidate will be certified as a “Lead Auditor”. Certificates are valid for 5 years.

Recertification is FOC for a Lifetime.

Sample Certificates

The following are samples of the certificates that will be awarded to course participants:-




Certified Lead Auditor

Certification Number: 74851
 Certification Date: 15-Nov-2023
 Expiration Date: 15-Nov-2028

This is to certify that **Waleed Al Habeeb** has successfully met the requirements to be certified as a **Lead Auditor** under the ISO 22000 Food Safety Management Certified Lead Auditor Food Quality Control Program, HE0624.

Mr. Jaryl Castillo
 Academic Director

Haward Technology is accredited by:




Lead Auditor

Certification Program

This program is designed to assist companies in identifying professionals who have satisfied the minimum competencies specified in HE0624. Haward Technology does not warrant or guarantee the performance of any professional certified under this program.

Haward Technology is accredited by:



74851

- (2) Official Transcript of Records will be provided to the successful delegates with the equivalent number of ANSI/IACET accredited Continuing Education Units (CEUs) earned during the course.

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Haward Technology Middle East

Continuing Professional Development (HTME-CPD)



CEU Official Transcript of Records

TOR Issuance Date: 15-Nov-23

HTME No. 74851

Participant Name: Waleed Al Habeeb

Program Ref.	Program Title	Program Date	No. of Contact Hours	CEU's
HE0624	ISO 22000 Food Safety Management Certified Lead Auditor <i>Food Quality Control</i>	November 11-15, 2023	30	3.0

Total No. of CEU's Earned as of TOR Issuance Date **3.0**

TRUE COPY



Jaryl Castillo
Academic Director

Haward Technology has been approved as an Accredited Provider by the International Association for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this approval, Haward Technology has demonstrated that it complies with the ANSI/IACET 1-2018 Standard which is widely recognized as the standard of good practice internationally. As a result of their Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for programs that qualify under the ANSI/IACET 1-2018 Standard.

Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking Continuing Education Units (CEUs) in accordance with the rules & regulations of the International Association for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology is accredited by













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Certificate Accreditations

Certificates are accredited by the following international accreditation organizations: -

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The International Accreditors for Continuing Education and Training (IACET - USA)

Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the **ANSI/IACET 2018-1 Standard** which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the **ANSI/IACET 2018-1 Standard**.

Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking **Continuing Education Units (CEUs)** in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology Middle East will award **3.0 CEUs** (Continuing Education Units) or **30 PDHs** (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant's involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant's CEU and PDH Transcript of Records upon request.

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British Accreditation Council (BAC)

Haward Technology is accredited by the **British Accreditation Council** for **Independent Further and Higher Education** as an **International Centre**. BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.

Course Fee

US\$ 5,500 per Delegate + **VAT**. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.

Accommodation

Accommodation is not included in the course fees. However, any accommodation required can be arranged at the time of booking.



Course Instructor(s)

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:



Mr. Saad Bedir, BSc, NEBOSH-IGC, NEBOSH-ENV, is a **Senior Fire, Health, Safety & Environment (HSE) Consultant** with over **35 years** of extensive experience in the **Power, Petrochemical and Oil & Gas** industries. He is a **NEBOSH Approved Instructor** for various certification programs. He is well-versed in the areas of **NEBOSH International General Certificate, NEBOSH Certificate in Environmental Management, Health, Fire, Safety, Hazard Analysis of Critical Control Points (HACCP), Industrial Hygiene, Food Safety Management, Food Hygiene, Food Sampling, Food Risk Analysis**, Security & Environmental Codes of Practice, Legislations and Procedures, **Active and Positive Fire Fighting, Fire & Gas Detection Systems, Fire Fighting Systems, Fire Proofing, ESD, Escape Routes, Mobile Crane Operation, Heavy Lifting Equipments, Scaffolding, Rigging Slings, the implementation of OHSAS 18001, ISO 9001, ISO 14001, QHSE Management Planning, Crisis & Business Continuity Management Planning, Emergency Response & Procedures, Industrial Security Risk Assessment & Management, Environmental Impact Assessment (EIA), Behavioural Safety, Occupation Safety, Incident & Accident Investigation, Integrated EHS Aspects, Risk Assessment & Hazard Identification, Environmental Audits, Chemical Handling, Hazardous & Non-Hazardous Waste Management, Confined Space Safety, SHEMS Principles, Process Safety, Basic & Advanced Construction Safety, Mobile Crane Operations, Rig & Barge Inspection, Lifting & Slings, Scaffolding, Air Quality Management, Safety & Occupational Health Awareness, Loss Control, Marine Pollution Hazards & Control, Ground Contamination & Reclamation Processes, Waste Management & Recycling, Clean Energy & Power Saving, FMEA, HAZMAT/HAZCOM, HAZOP, HAZWOPER, HAZID, HSEIA, QRA, Hazardous Area Classification and Radiation Protection.** Further, he is also well-versed in **Performance Standards, Statistical Report Writing, Basic Motivation Management, Performance Assessment & Appraisal, Manpower Planning, Managing & Coordinating Training, Strategic Talent Management, Developing Others, Managing Employees Performance, Performance Evaluation and Human Resource Management.** Presently, he is the **HSE Director** for one of the largest and renowned companies in the Middle East, wherein he takes charge of all HSE and security operations of the company.

Mr. Saad's vast professional experience in directing and managing health, safety and the environment aspects as per **OSHA framework** and guidelines can be traced back to his stint with a few international companies like **Saudi ARAMCO, CONOCO, Kuwait Oil Co. (KOC)**, where he worked as the Field HSE Senior Engineer handling major projects and activities related to the discipline. Through these, Saad gained much experience and knowledge in the implementation and maintenance of international safety standards such as the National Fire Protection Association (**NFPA**), the American Petroleum Institute (**API**), Safety of Life at Sea (**SOLAS**) and Safety for Mobile Offshore Drilling Unit (**MODU**).

Mr. Saad has **NEBOSH** certificate which includes health & safety measures including:

- Fire fighting management system
- Rescue mechanisms (Escaping routes, Rope rescue, and emergency evacuation Plan)
- Machinery Safety requirement
- Occupational health measures & requirement

Mr. Saad has a **Bachelor's** degree in **Chemistry**. Further, he is a **Certified Instructor/Trainer**, an **Approved Tutor** in **NEBOSH International General Certificate**, an **Approved Tutor** in **NEBOSH Certificate in Environmental Management**, a **Certified Lead Auditor** for **OHSAS 18001, ISO 9001, ISO 14001** and a member of the **Egyptian Syndicate & Scientific Professions**. His passion for development and acquiring new skills and knowledge has taken him all over the Middle East to attend and share his expertise in numerous trainings and workshops.



Course Program

The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

Day 1: Sunday, 23rd of February 2025

0730 – 0800	Registration & Coffee
0800 – 0815	Welcome & Introduction
0815 – 0830	PRE-TEST
0830 – 0900	Introduction to ISO 22000
0900 – 0915	Break
0915 – 1000	Regulatory Requirements
1000 – 1100	Fundamentals of Food Safety Management Systems (FSMS)
1100 – 1200	Clauses of ISO 22000
1200 – 1215	Break
1215 – 1420	Documents & Records of ISO 22000
1420 – 1430	Recap
1430	Lunch & End of Day One

Day 2: Monday, 24th of February 2025

0730 – 0900	Fundamentals of Auditing
0900 – 0915	Break
0915 – 1000	Hazard Analysis and Critical Control Points (HACCP)
1000 – 1100	Preparation for the Audit Pre-Planning
1100 – 1200	Preparing a FSMS Audit Checklist
1200 – 1215	Break
1215 – 1420	Conducting the Opening Meeting
1420 – 1430	Recap
1430	Lunch & End of Day Two

Day 3: Tuesday, 25th of February 2025

0730 – 0900	Communication During the Audit
0900 – 0915	Break
0915 – 1000	Audit Procedures Observation • Document Review • Interview • Sampling Techniques • Technical Verification • Corroboration & Evaluation
1000 – 1100	Verification of Information
1100 – 1200	Documenting Non-Conformities
1200 – 1215	Break
1215 – 1420	Feedback to Management Format of Meetings & Responding to Findings
1420 – 1430	Recap
1430	Lunch & End of Day Three

Day 4: Wednesday, 26th of February 2025

0730 – 0900	Formulation of Audit Findings
0900 – 0915	Break
0915 – 1030	Quality Overview & Tests of Integration into Other HSE Systems
1030 – 1200	Preparing Recommendations and the Closing Meeting

1200 – 1215	Break
1215 – 1420	Reviewing Action Plans
1420 – 1430	Recap
1430	Lunch & End of Day Four

Day 5: Thursday, 27th of February 2025

0730 – 0900	ISO 22000, ISO 14001, OHSAS 18001, ISO 9001 & ISO 31000 Integration
0900 – 0915	Break
0915 – 1030	Management Commitment & Sustainability of FSMS
1030 – 1200	Advising & Coaching Others on Implementing ISO 22000
1200 – 1215	Break
1215 – 1300	Recap of ISO 22000 Fundamentals & Auditing
1300 – 1315	Course Conclusion
1315 – 1415	COMPETENCY EXAM
1415 – 1430	Presentation of Course Certificates
1430	Lunch & End of Course

Practical Sessions

This practical and highly-interactive course includes real-life case studies and exercises: -



Course Coordinator

Mari Nakintu, Tel: +971 2 30 91 714, Email: mari1@haward.org