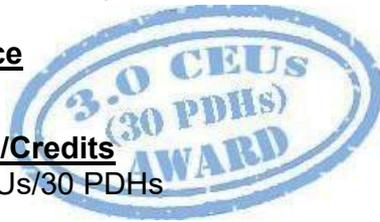**Haward Technology Middle East**

**Course Title**
Safety Management Professional (SMP) *BCSP-SMP Exam Preparation Training*

**Course Reference**
HE1383

**Course Duration/Credits**
Five days/3.0 CEUs/30 PDHs

*3.0 CEUs (30 PDHs) AWARD*

*H-STK© INCLUDED*

**Course Date/Venue**

| Session(s) | Date | Venue |
|---|---|---|
| 1 | February 08-12, 2026 | Tamra Meeting Room, Al Bandar Rotana Creek, Dubai, UAE |
| 2 | May 31-June 04, 2026 | Pierre Lotti Meeting Room, Movenpick Hotel Istanbul Golden Horn, Istanbul, Turkey |
| 3 | September 21-25, 2026 | Glasshouse Meeting Room, Grand Millennium Al Wahda Hotel, Abu Dhabi, UAE |
| 4 | December 13-17, 2026 | Crowne Meeting Room, Crowne Plaza Al Khobar, an IHG Hotel, Al Khobar, KSA |

**Course Description**

*This practical and highly-interactive course includes real-life case studies and exercises where participants will be engaged in a series of interactive small groups and class workshops.*

This course is designed to provide participants with a detailed and up-to-date overview of Safety Management Professional (SMP). It covers the principles of safety management, safety policy and leadership commitment; planning and organizing safety functions; the safety management system (SMS) frameworks and safety program development and hazard identification and risk assessment (HIRA); the incident investigation and root cause analysis, safety audits and inspections including legal and regulatory compliance; and the risk control and mitigation techniques, emergency preparedness and response and safety leadership and influence.

During this interactive course, participants will learn the safety culture and behavioral safety, effective safety communication and training and competency management; the contractor and supply chain safety management, stakeholder engagement and consultation and safety performance indicators; the incident metrics and analysis, management review, reporting and continuous improvement strategies; the technology and digitalization in safety, change management and organizational resilience, the ethics, governance, and professional conduct; the project safety planning, risk allocation and stakeholder roles; and monitoring and control of project HSE.

## Course Objectives

Upon the successful completion of this course, each participant will be able to:-

- Get prepared for the next Safety Management Professional exam and have enough knowledge and skills to pass such exam to get the SMP exam certification from the Board of Certified Safety Professional (BCSP)

- Discuss the principles of safety management, safety policy, leadership commitment and planning and organization of safety functions

- Recognize safety management system (SMS) frameworks and apply safety program development and hazard identification and risk assessment (HIRA)

- Carryout incident investigation and root cause analysis, safety audits and inspections including legal and regulatory compliance

- Employ risk control and mitigation techniques, emergency preparedness and response and safety leadership and influence

- Apply safety culture and behavioral safety, effective safety communication and training and competency management

- Implement contractor and supply chain safety management, stakeholder engagement and consultation and safety performance indicators

- Carryout incident metrics and analysis, management review and reporting and continuous improvement strategies

- Apply technology and digitalization in safety, change management and organizational resilience as well as ethics, governance, and professional conduct

- Employ project safety planning, risk allocation and stakeholder roles and monitoring and control of project HSE

## Exclusive Smart Training Kit - H-STK®



*Participants of this course will receive the exclusive "Haward Smart Training Kit" (H-STK®). The H-STK® consists of a comprehensive set of technical content which includes electronic version of the course materials course conveniently saved in a Tablet PC.*

## Who Should Attend

The course provides an overview of all significant aspects and considerations of safety management for safety professionals seeking advanced certification in their field.

## Exam Eligibility & Structure

Exam Candidates shall have the following minimum prerequisites:-

- Academic and/or Training Requirement

   No specific academic or training requirement for the SMS certification

- Experience Requirement

   To qualify for the SMS, candidates must have 10 years of experience in occupational health or safety with at least 35% of job task related to the management of safety-related programs, processes, procedures, and/or personnel

**BCSP-SMP Certificate(s)**

(1) BCSP-SMP certificates will be issued to participants who successfully passed the BCSP-SMP exam



(2) Official Transcript of Records will be provided to the successful delegates with the equivalent number of ANSI/IACET accredited Continuing Education Units (CEUs) earned during the course.

## Certificate Accreditations

Haward's certificates are accredited by the following international accreditation organizations: -

-  British Accreditation Council (BAC)

Haward Technology is accredited by the **British Accreditation Council** for **Independent Further and Higher Education** as an **International Centre**. Haward's certificates are internationally recognized and accredited by the British Accreditation Council (BAC). BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.

-  The International Accreditors for Continuing Education and Training (IACET - USA)

Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the **ANSI/IACET 2018-1 Standard** which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the **ANSI/IACET 2018-1 Standard**.

Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking **Continuing Education Units** (CEUs) in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology Middle East will award **3.0 CEUs** (Continuing Education Units) or **30 PDHs** (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant's involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant's CEU and PDH Transcript of Records upon request.

## Course Instructor(s)

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:

**Mr. Francis Almeida**, PgDip, BSc, NEBOSH-ENV, NEBOSH-IGC, NEBOSH-IFC, NEBOSH-IOGC, NEBOSH-PSM, is a **Senior Health, Safety & Environmental** (**HSE**) **Consultant** with over **30 years** of practical experience within the **Oil** and **Gas** industry. He is a **NEBOSH Approved Instructor** for various certification programs. His expertise lies extensively in the areas of **Accident/Incident Investigation & Risk Management**, **NEBOSH** Environmental Management, **NEBOSH** International General Certificate, **NEBOSH** Fire Safety & Risk Management International Certificate, **NEBOSH** International Oil & Gas Certificate, **NEBOSH** Process Safety Management, **Safety Management Specialist**, **HAZOP & HAZID**, **HAZMAT & HAZCOM** Storage & Disposal, As Low as Reasonably Practicable (**ALARP**), Process Hazard Analysis (**PHA**), Process Safety Management (**PSM**), **Hazardous Materials & Chemicals** Handling, **Pollution Control**, **Environment, Health & Safety** Management, **Process Risk** Analysis, Effective Tool Box Talks, Construction Sites Safety, **HSSE Management** System, **HSSE Audit & Inspection**, **HSEQ Procedures**, **Authorized Gas** Testing, **Confined Space Entry & Rescue**, **Risk** Management, **Quantitative & Qualitative Risk** Assessment, **Working at Height**, **Firefighting** Techniques, **Fire** & **Gas** Detection System, **Fire Fighter & Fire** Rescue, **Fire Risk** Assessment, **HSE Industrial Practices**, **Manual Handling**, **Rigging Safety Rules**, **Machinery & Hydraulic Lifting Equipment**, **Warehouse Incidents & Accidents Reporting**, **Incident & Accident Investigation**, **Emergency Planning**, **Emergency Response & Crisis** Management Operations, **Waste Management** Monitoring, **Root Cause Analysis**, Hazard & Risk Assessment, Task Risk Assessment (**TRA**), **Incident Command**, Job Safety Analysis (**JSA**), Behavioral Based Safety (**BBS**), **Fall Protection**, **Work Permit & First Aid** and various international codes and standards such as the ISO 9001, OHSAS 18001, ISO 14001, SA8000, ISO 9001-2000 and ISO 9002. He was the **Offshore Safety Specialist** of **Chevron** wherein he was in-charged in HSE inspections, hazard analysis, incident investigation and implementing corrective actions.

During his career life, Mr. Almeida has gained his practical and field experience through his various significant positions and dedication as the **Quality Manager**, **HSE Specialist/Acting On-Scene Commander**, **Quality Auditor**, **Quality Supervisor**, **QHSE Engineer**, **Metallurgical Engineer**, **HSE Coordinator**, **Suppliers Auditor**, **Senior Instructor/Consultant**, **Oil & Gas Construction Specialist**, **Business Administration Specialist** and **Oil & Gas Management Technology Specialist** for various international companies and institutions such as the IBEC, Lopes & Almeida, IMA, EXPRO Group, UNESA, Vetco Aibel, ABB Oil & Gas, Brazilian Aluminum Foundry, DNV and ABIFA.

Mr. Almeida has a **Bachelor** degree in **Metallurgical Engineering** and a **Post Graduate Diplomas** in **Safety Engineering** and **Industrial Administration**. Further, he is a **Certified Instructor/Trainer**, an **Approved Lead Tutor** in **NEBOSH Environmental Management Certificate**, **NEBOSH International General Certificate**, **NEBOSH International Oil & Gas Certificate** and **NEBOSH Process Safety Management Certificate** and an **Approved Practical Assessor/Lead Tutor** in **NEBOSH Fire Safety & Risk Management**. Moreover, he is a **Certified ISO 9001:2000 Lead Auditor**, a **Certified Internal Verifier/Assessor/Trainer** by the **Institute of Leadership and Management** (**ILM**) and has further delivered numerous trainings, courses, seminars, conferences and workshops globally.

# Haward Technology Middle East

**Training Fee**

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|---|---|
| Dubai | **US$ 5,500** per Delegate + **VAT**. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day. |
| Istanbul | **US$ 6,000** per Delegate + **VAT**. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day. |
| Al Khobar | **US$ 5,500** per Delegate + **VAT**. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day. |
| Abu Dhabi | **US$ 5,500** per Delegate + **VAT**. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day. |

**Exam Fee**
US$ 680 per delegate + **VAT**.

**Accommodation**
Accommodation is not included in the course fees. However, any accommodation required can be arranged at the time of booking.

**Training Methodology**
All our Courses are including **Hands-on Practical Sessions** using equipment, State-of-the-Art Simulators, Drawings, Case Studies, Videos and Exercises. The courses include the following training methodologies as a percentage of the total tuition hours:-

30%  Lectures
20%  Practical Workshops & Work Presentations
30%  Hands-on Practical Exercises & Case Studies
20%  Simulators (Hardware & Software) & Videos

In an unlikely event, the course instructor may modify the above training methodology before or during the course for technical reasons.

**Course Program**
The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

*Day 1*

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|---|---|
| *0730 – 0800* | *Registration & Coffee* |
| *0800 – 0815* | *Welcome & Introduction* |
| *0815 – 0830* | ***PRE-TEST*** |
| *0830 – 0930* | ***Introduction to SMP Certification***<br>*Overview of BCSP Certification Framework • Eligibility and Prerequisites for SMP • Examination Format and Blueprint • Ethics and Professional Conduct* |
| *0930 – 0945* | *Break* |
| *0945 – 1030* | ***Principles of Safety Management***<br>*Safety as a Management Function • Key Safety Management Theories and Models • Integrating Safety with Business Goals • Risk-Based Approach to Safety Performance* |

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|---|---|
| 1030 – 1130 | **Safety Policy & Leadership Commitment**<br>*Developing Corporate Safety Policy • Management Commitment and Accountability • Roles and Responsibilities Across Levels • Leadership Influence on Safety Culture* |
| 1130 – 1215 | **Planning & Organization of Safety Functions**<br>*Defining Safety Objectives and KPIs • Allocating Resources and Responsibilities • Planning Hierarchy and Prioritization • Integration with Corporate Management Systems* |
| 1215 – 1230 | *Break* |
| 1230 – 1330 | **Safety Management System (SMS) Frameworks**<br>*ISO 45001 Structure and Clauses • ANSI Z10 and OHSAS 18001 Comparison • Continuous Improvement (PDCA Cycle) • Documentation and Implementation Strategies* |
| 1330 – 1420 | **Safety Program Development**<br>*Identifying Program Needs and Scope • Hazard Prevention and Control Programs • Communication and Awareness Methods • Performance Tracking and Review* |
| 1420 – 1430 | **Recap**<br>*Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow* |
| 1430 | *Lunch & End of Day One* |

**Day 2**

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|---|---|
| 0730 – 0830 | **Hazard Identification & Risk Assessment (HIRA)**<br>*Systematic Approaches to Hazard Recognition • Qualitative vs Quantitative Risk Assessment • Risk Matrix and Hierarchy of Controls • Human Error and Behavioral Factors* |
| 0830 – 0930 | **Incident Investigation & Root Cause Analysis**<br>*Investigation Planning and Procedures • Evidence Collection and Witness Interviews • Root Cause Identification Tools (5 Whys, Fishbone) • Corrective and Preventive Actions* |
| 0930 – 0945 | *Break* |
| 0945 – 1100 | **Safety Audits & Inspections**<br>*Types of Audits (Compliance, System, Process) • Audit Planning and Checklists • Reporting and Corrective Tracking • Continuous Monitoring and Improvement* |
| 1100 – 1215 | **Legal & Regulatory Compliance**<br>*OSHA, NFPA, and ANSI Standards Overview • International Frameworks (ILO, ISO, EU Directives) • Legal Responsibilities and Due Diligence • Compliance Documentation and Enforcement* |
| 1215 – 1230 | *Break* |
| 1230 – 1330 | **Risk Control & Mitigation Techniques**<br>*Engineering, Administrative, and PPE Controls • Control Effectiveness Evaluation • Change Management and Risk Re-Assessment • Preventive Maintenance and Design Safety* |

| 1330 – 1420 | **Emergency Preparedness & Response** |
| | *Emergency Management Systems and Plans • Crisis Communication and Command Structure • Training and Simulation Drills • Post-Incident Review and Lessons Learned* |
| 1420 – 1430 | **Recap** |
| | *Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow* |
| 1430 | *Lunch & End of Day Two* |

**Day 3**

| 0730 – 0830 | **Safety Leadership & Influence** |
| | *Leadership Styles and Safety Outcomes • Motivating Safe Behaviors and Ownership • Coaching and Mentoring for Safety Improvement • Building Safety Champions* |
| 0830 – 0930 | **Safety Culture & Behavioral Safety** |
| | *Elements of a Strong Safety Culture • Behavior-Based Safety (BBS) Principles • Positive Reinforcement and Feedback Loops • Overcoming Cultural Resistance* |
| 0930 – 0945 | *Break* |
| 0945 – 1100 | **Effective Safety Communication** |
| | *Communication Channels and Strategies • Visual Management and Dashboards • Conducting Safety Meetings and Toolbox Talks • Reporting and Feedback Systems* |
| 1100 – 1215 | **Training & Competency Management** |
| | *Training Needs Analysis • Curriculum Design and Adult Learning Principles • Evaluation of Training Effectiveness • Certification and Record Management* |
| 1215 – 1230 | *Break* |
| 1230 – 1330 | **Contractor & Supply Chain Safety Management** |
| | *Prequalification and Selection Criteria • Contractor Induction and Supervision • Monitoring Performance and Compliance • Integration with Corporate Safety Systems* |
| 1330 – 1420 | **Stakeholder Engagement & Consultation** |
| | *Internal vs External Stakeholder Mapping • Worker Participation Mechanisms • Consultation Processes and Committees • Building Trust and Transparency* |
| 1420 – 1430 | **Recap** |
| | *Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow* |
| 1430 | *Lunch & End of Day Three* |

**Day 4**

| 0730 – 0830 | **Safety Performance Indicators** |
| | *Leading vs Lagging Indicators • Developing SMART Metrics • Benchmarking and Trend Analysis • Data Visualization for Decision Making* |
| 0830 – 0930 | **Incident Metrics and Analysis** |
| | *Frequency and Severity Rates • TRIR, LTIFR, and Severity Index • Statistical Tools for Safety Data • Corrective and Preventive Performance* |
| 0930 – 0945 | *Break* |
| 0945 – 1100 | **Management Review & Reporting** |
| | *Review Frequency and Process • Key Inputs and Outputs • Performance Summaries and Scorecards • Decision-Making and Improvement Actions* |

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| 1100 – 1215 | **Continuous Improvement Strategies**<br>*PDCA and Kaizen in Safety Management • Safety Innovation and Best Practices Sharing • Internal Benchmarking and Lessons Learned • Safety Maturity Model Assessment* |
| 1215 – 1230 | *Break* |
| 1230 – 1330 | **Technology & Digitalization in Safety**<br>*Digital Safety Dashboards • AI and Predictive Analytics for Safety • Wearable and IoT Applications • Data Integrity and Cybersecurity in HSE* |
| 1330 – 1420 | **Change Management & Organizational Resilience**<br>*Understanding Change Impacts on Safety • Managing Transitions and Workforce Engagement • Resilience Engineering and Adaptability • Sustaining Performance Under Pressure* |
| 1420 – 1430 | **Recap**<br>*Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow* |
| 1430 | *Lunch & End of Day Four* |

**Day 5**

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| 0730 – 0830 | **Ethics, Governance & Professional Conduct**<br>*BCSP Code of Ethics • Confidentiality and Impartiality • Ethical Dilemmas in Practice • Professional Reputation Management* |
| 0830 – 0930 | **Safety Project Management**<br>*Project Safety Planning and Objectives • Risk Allocation and Stakeholder Roles • Monitoring and Control of Project HSE • Lessons Learned and Project Closure* |
| 0930 – 0945 | *Break* |
| 0945 – 1100 | **Case Studies & Real-Life Scenarios**<br>*Reviewing Major Incidents (Bhopal, Piper Alpha, Texas City) • Lessons from System Failures • Applying Risk Management Tools • Learning from Best Practices* |
| 1100 – 1230 | **Mock Exam & Question Review**<br>*Exam Blueprint Analysis • Question Types and Format • Common Mistakes and Traps • Review of Key Reference Materials* |
| 1230 – 1245 | *Break* |
| 1245 – 1345 | **Preparation Strategies for SMP Exam**<br>*Study Plan and Time Management • Reference Standards and Codes • Practical Problem-Solving Techniques • Confidence Building and Test-Day Strategy* |
| 1345 – 1400 | **Course Conclusion**<br>*Using this Course Overview, the Instructor(s) will Brief Participants about the Course Topics that were Covered During the Course* |
| 1400 – 1415 | **POST-TEST** |
| 1415 – 1430 | *Presentation of Course Certificates* |
| 1430 | *Lunch & End of Course* |

## MOCK Exam

Upon the completion of the course, participants have to sit for a MOCK Examination similar to the exam of the Certification Body through Haward's Portal. Each participant will be given a username and password to log in Haward's Portal for the MOCK Exam during the 60 days following the course completion. Each participant has only one trial for the MOCK exam within this 60-day examination window. Hence, you have to prepare yourself very well before starting your MOCK exam as this exam is a simulation to the one of the Certification Body.

## Practical Sessions

This practical and highly-interactive course includes real-life case studies and exercises:-



## Course Coordinator

Mari Nakintu, Tel: +971 2 30 91 714, Email: mari1@haward.org