

COURSE OVERVIEW HE1758
ISO 14001 Certified EMS Lead Auditor

Course Title

ISO 14001 Certified EMS Lead Auditor

Course Date/Venue

Session 1: February 08-12, 2026/Tamra Meeting Room, Al Bandar Rotana Creek, Dubai, UAE

Session 2: May 03-07, 2026/Meeting Plus 9, City Centre Rotana, Doha, Qatar



Course Reference

HE1758

Course Duration/Credits

Five days/3.0 CEUs/30 PDHs



Course Description



This practical and highly-interactive course includes real-life case studies and exercises where participants will be engaged in a series of interactive small groups and class workshops.



This course is designed to provide participants with a detailed and up-to-date overview of environmental management system in accordance with ISO 14001:2015 standard. It covers the fundamental concepts of environmental management systems including its terms, definitions, principle, objectives and elements; the process approach using plan, do, check, act (P-D-C-A) cycle; and the requirements of risk-based thinking, requirements of each clause of the ISO 14001 standard and documentation requirements including maintaining versus retaining documented information.



Further, the course will also discuss the auditing context of the organization and auditing leadership; the EMS policy and auditing techniques/process/skills as per ISO 19011:2018; the requirements from audit planning to audit report including the types of audits; and the auditing planning process, auditing support process, auditing operations, auditing performance evaluation and improvement.

During this interactive course, participants will learn the monitoring, measuring, analyzing and evaluating environmental management system; the audit management and the role and responsibilities of auditors; the audit process-audit programmed, sequencing audit activities and audit plan; planning the audit and reviewing document and audit checklist; opening the meeting, applying auditing techniques, performing audit process in conducting the audit and reviewing audit findings and non-conformance; writing an NCR, closing the meeting, writing audit reports with findings and corrective actions in simulated audits; and the audit follow up and closure of recommendations including closure of non-conformities.

Course Objectives

Upon the successful completion of this course, each participant will be able to:

- Get certified as a **“Lead Auditor in ISO 14001”** from the Chartered Quality Institute (CQI) and the International Register of Certificated Auditors (IRCA)
- Discuss the fundamental concepts of environmental management systems as well as its terms, definitions, principle, objectives and elements
- Carryout process approach using plan, do, check, act (P-D-C-A) cycle
- Recognize requirements of risk-based thinking, requirements of each clause of the ISO 14001 standard and documentation requirements including maintaining versus retaining documented information
- Explain the auditing context of the organization and carryout auditing leadership
- Review EMS policy and apply auditing techniques/process/skills as per ISO 19011:2018
- Identify the requirements from audit planning to audit report as well as the types of audits
- Illustrate auditing planning process, auditing support process, auditing operations, auditing performance evaluation and improvement
- Monitor, measure, analyze and evaluate environmental management system
- Employ audit management and discuss the role and responsibilities of auditors
- Apply audit process-audit programmed, sequencing audit activities and audit plan
- Plan the audit and review document and audit checklist
- Open the meeting, apply auditing techniques, perform audit process in conducting the audit and review audit findings and non-conformance
- Write an NCR, close the meeting, write audit reports with findings and corrective actions in simulated audits
- Review audit follow up and closure of recommendations as well as closure of non-conformities

Exclusive Smart Training Kit - H-STK®



Participants of this course will receive the exclusive “Haward Smart Training Kit” (H-STK®). The H-STK® consists of a comprehensive set of technical content which includes **electronic version** of the course materials conveniently saved in a **Tablet PC**.

Who Should Attend

This course provides an overview of all significant aspects and considerations of environmental management system in accordance with ISO 14001 standards for management representatives, core group members and other process heads responsible for establishing, implementing, maintaining and auditing environmental management system; all employees whose work responsibility directly affects EMS; those who are responsible in conducting first party, second party or third-party audits, management system professionals and consultants; personnel from the certification bodies; and those who are willing to take up external auditing as a future profession by becoming an independent auditor and to become a registered ISO 14001:2015.

Training Methodology

All our Courses are including **Hands-on Practical Sessions** using equipment, State-of-the-Art Simulators, Drawings, Case Studies, Videos and Exercises. The courses include the following training methodologies as a percentage of the total tuition hours:-

- 30% Lectures
- 20% Practical Workshops & Work Presentations
- 30% Hands-on Practical Exercises & Case Studies
- 20% Simulators (Hardware & Software) & Videos

In an unlikely event, the course instructor may modify the above training methodology before or during the course for technical reasons.

Course Fee

Dubai	US\$ 5,500 per Delegate + VAT . This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.
Doha	US\$ 6,000 per Delegate + VAT . This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.

Course Certificate(s)

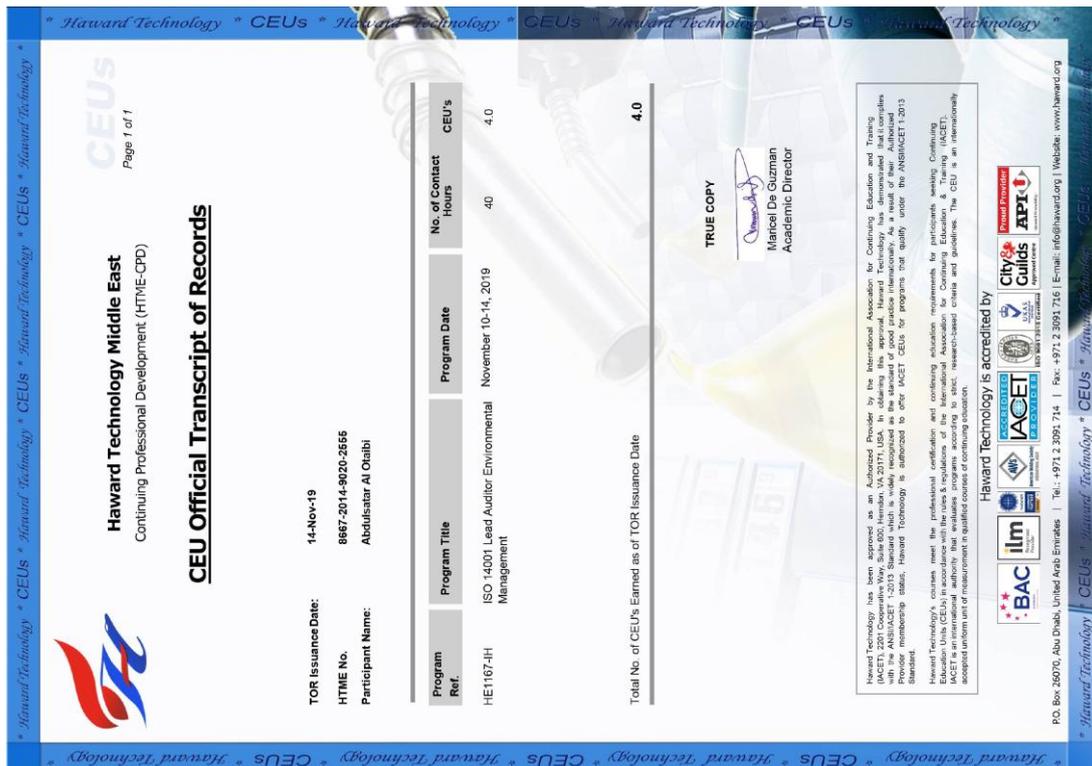
- (1) CQI/IRCA certificates will be issued to participants who have successfully completed the course and passed the exam at the end of the course. Successful candidate will be certified as a "Lead Auditor in ISO 14001". Certificates are valid for 5 years.

Sample of Certificates

The following are samples of the certificates that will be awarded to course participants:



- (2) Official Transcript of Records will be provided to the successful delegates with the equivalent number of ANSI/IACET accredited Continuing Education Units (CEUs) earned during the course.



Certificate Accreditations

Haward Technology is accredited by the following international accreditation organizations:-

- 

International Register of Certificated Auditors (IRCA)

This course is an IRCA-accredited PR357(1911). Participants who successfully complete both the examination and the continuous assessment will be awarded an IRCA accredited Certificate of Achievement which will satisfy the formal training requirements for the IRCA OHSMS 45001:2018 Lead Auditor Certification Scheme.

- 

British Accreditation Council (BAC)

Haward Technology is accredited by the **British Accreditation Council** for **Independent Further and Higher Education** as an **International Centre**. Haward's certificates are internationally recognized and accredited by the British Accreditation Council (BAC). BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.

- 

The International Accreditors for Continuing Education and Training (IACET - USA)

Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the **ANSI/IACET 2018-1 Standard** which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the **ANSI/IACET 2018-1 Standard**.

Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking **Continuing Education Units (CEUs)** in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology Middle East will award **3.0 CEUs** (Continuing Education Units) or **30 PDHs** (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant's involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant's CEU and PDH Transcript of Records upon request.

Course Instructor(s)

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:



Mr. Saji George, MCA, BSc, NEBOSH-IGC, ISO, CQI, IRCA, is a **Senior Quality Management Consultant** and an **International Health, Safety & Environment (HSE) Expert** with almost **30 years** of extensive experience in the areas of **ISO 45001** Occupational Health & Safety Management System Auditing, **Occupational Risk Management, Auditing & Risk Assessment, Effective Quality Management System (QMS), QMS Framework, Quality Assurance Standards, QA Audit Process & Techniques, Quantified Risk**

Assessment, Auditing Skills, Questioning & Gathering Evidence, Audit Evidence Evaluation, Auditing Reporting, Quality Management System Assessment, Quality Procedures Implementation, Quality Costs Preparation, Total Quality Management (TQM), Continual Quality Improvement, Quality Control Procedures, Implementation & Maintenance of Integrated Management System in compliance to the requirements of **ISO 9001:2015, ISO14001:2015 and ISO 45001:2018** standards. Further, he is also well-versed in Risk Assessment & Management, Facility HSE Inspection, Incident Investigation & Root Cause Analysis, Emergency Response & First Aid, Data Analysis and Corrective & Preventive Actions. He is currently the **Branch Manager** where-in he is deeply involved in 3rd party audits in the region of Middle East for certification for **ISO 9001, ISO 14001 & ISO 45001** Standards.

During his career life, Mr. Saji has worked with several prestigious companies occupying numerous challenging managerial and technical positions such as being the **Manager (Systems), Quality Executive, Qualified NEBOSH IGC Professional, Qualified IT Professional, IRCA Instructor/Trainer, Lead QHSE Assessor Cum Lead Auditor Trainer and Logistics QHSE Officer** for numerous international companies like the KBS Certifications Pvt. Ltd., Real Emirates LLC, DAMAS LLC and Ralson Industries Limited just to name a few.

Mr. Saji has a **Bachelor degree in Physics, Chemistry & Mathematics** and holds an **Advanced Diploma in Systems Management** and a **Certificate of Master of Computer Applications (MCA)**. Further, he is a **Certified Instructor/Trainer, a Certified Internal Verifier/Assessor/Trainer** by the **Institute of Leadership & Management (ILM)**, a **Registered RRC NEBOSH IGC, an IRCA Registered ISO 9001:2015 (QMS) Lead Auditor, ISO 14001: 2015 (EMS) Lead Auditor, ISO 45001: 2018 (OHSMS) Lead Auditor** and an **Approved IRCA Tutor**. He has further delivered numerous trainings, courses, seminars, conferences and workshops internationally.

Accommodation

Accommodation is not included in the course fees. However, any accommodation required can be arranged at the time of booking.



Course Program

The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

Day 1

0730 - 0800	Registration & Coffee
0800 - 0815	Welcome & Introduction
0815 - 0830	PRE-TEST
0830 - 0915	Introduction of Delegates & Course Overview
0915 - 0930	Break
0930 - 1000	Exercise 1: Introduction of Delegates
1000 - 1030	Fundamental Concepts & Basic Understanding of EMS
1030 - 1100	Introduction to the New Standard ISO 14001:2015
1100 - 1200	Lunch
1200 - 1230	Exercise 2: Basic Understanding of EMS & Terms & Definitions
1230 - 1300	Environment Management Principle
1300 - 1315	Objectives & Elements of the Management System
1315 - 1330	Break
1330 - 1345	The Process Approach - Plan, Do, Check, Act (P-D-C-A) Cycle
1345 - 1415	Requirements of Risk-Based Thinking
1415 - 1445	Requirements of Each Clause of the ISO 14001 Standard & Its Interpretations
1445 - 1520	Documentation Requirements - Maintaining Versus Retaining Documented Information
1520 - 1530	Recap
1530	End of Day One

Day 2

0730 - 0800	Auditing Context of the Organization
0800 - 0915	Auditing Leadership
0915 - 0930	Break
0930 - 1000	Exercise 3: Review of EMS Policy
1000 - 1015	Auditing Techniques/Process/Skills as per ISO 19011:2018
1015 - 1030	Requirements from Audit Planning to Audit Report
1030 - 1100	Type of Audits (Stage 1 & Stage 2)
1100 - 1200	Lunch
1200 - 1230	Auditing Planning Process
1230 - 1315	Exercise 4: Planning Process
1315 - 1330	Break
1330 - 1400	Auditing Support Process
1400 - 1445	Exercise 5: Documented Information
1445 - 1520	Auditing Operation
1520 - 1530	Recap
1530	End of Day Two

Day 3

0730 - 0800	Exercise 6: Auditing Operations
0800 - 0915	Auditing Performance Evaluation & Improvement
0915 - 0930	Break





0935 – 1000	Exercise 7: Monitoring, Measurement, Analysis & Evaluation
1000 – 1015	Audit Management & Role of Auditors
1015 - 1030	Exercise 8: Auditors Roles & Responsibilities
1030 – 1100	Exercise 8: Auditors Roles & Responsibilities (cont'd)
1100 – 1200	Lunch
1200 - 1230	Audit Process-Audit Programmed
1230 – 1315	Exercise 9: Sequencing Audit Activities
1315 – 1330	Break
1330 – 1400	Audit Plan
1400 – 1445	Exercise 10: Planning the Audit
1445 - 1520	Stage 1 Audit & Document Review
1520– 1530	Recap
1530	End of Day Three

Day 4

0730 - 0800	Exercise 11: Document Review (Case Study Manual)
0800 - 0915	Exercise 11 Document Review (Case Study Manual) (cont'd)
0915 – 0930	Break
0935 – 1000	Audit Checklist
1000 – 1015	Exercise 12: Preparing Audit Checklist
1015 - 1030	Exercise 12: Preparing Audit Checklist (cont'd)
1030 – 1100	Opening Meeting
1100 – 1200	Lunch
1200 - 1230	Exercise 13: Opening Meeting
1230 – 1315	Auditing Techniques
1315 – 1330	Break
1330 – 1400	Audit Process: Conducting the Audit
1400 – 1445	Exercise 14: Audit Role Play
1445 - 1520	Audit Findings & Non-Conformance
1520– 1530	Recap
1530	End of Day Three

Day 5

0730 - 0800	Exercise 15: Writing an NCR
0800 - 0915	Closing Meeting
0915 – 0930	Break
0935 – 1000	Exercise 16: Closing Meeting
1000 – 1015	Writing Audit Reports with Findings & Corrective Actions (Observations & Non-Conformances) in Simulated Audits
1015 - 1030	Exercise 17: Writing Audit Report
1030 – 1100	Audit Follow up & Closure of Recommendations
1100 – 1200	Lunch
1200 - 1230	Exercise 18: Closure of Non-Conformities
1230 – 1315	Review of Specimen Exam Paper
1315 – 1330	Break

1330 – 1400	<i>Final Question/Answers</i>
1400 – 1430	<i>IRCA Examination</i>
1430 – 1445	<i>Feedback & Closing Session</i>
1445 – 1500	<i>Course Conclusion</i>
1500 – 1515	<i>POST-TEST</i>
1515 – 1530	<i>Presentation of Course Certificates</i>
1530	<i>End of Course</i>

Practical Sessions

This practical and highly-interactive course includes real-life case studies and exercises:-



Course Coordinator

Mari Nakintu, Tel: +971 2 30 91 714, Email: mari1@haward.org