



COURSE OVERVIEW OE0446 **Laytime & Demurrage**

Course Title

Laytime & Demurrage

Course Reference

OE0446

Course Duration/Credits

Five days/3.0 CEUs/30 PDHs

Course Date/Venue



Sessions	Date	Venue
1	June 15-19, 2025	Tamra Meeting Room, Al Bandar Rotana Creek, Dubai, UAE
2	August 11-15, 2025	Glasshouse Meeting Room, Grand Millennium Al Wahda Hotel, Abu Dhabi, UAE
3	October 05-09, 2025	Tamra Meeting Room, Al Bandar Rotana Creek, Dubai, UAE
4	December 08-12, 2025	Glasshouse Meeting Room, Grand Millennium Al Wahda Hotel, Abu Dhabi, UAE

Course Description



This hands-on, highly-interactive course includes real-life case studies and exercises where participants will be engaged in a series of interactive small groups and class workshops.

This course is designed to provide participants with a detailed and up-to-date overview of demurrage/laytime. It covers the laytime, demurrage and despatch; the various types of laytime; the start of laytime during the arrival of the ship; the notice of readiness (NOR); the start and stoppage of demurrage and calculating laytime for dry and wet cargoes; and the laytime and demurrage clauses covering different charterparties & NOR clauses, weather clauses, time bar clauses, crude oil washing, stripping & letters of protest.



During this interactive course, participants will learn the various samples of calculations; the demurrage claims management and its main stage, key clauses in your contract that can impact the claims, securing a settlement and enforcement options; the commercial contract terms and charterparty clauses; the profitable use of laytime and demurrage in nontraditional ways; the delaying loading, during the course of the voyage and delaying discharge; handling laytime and demurrage claims and disputes; the time bars and essential documents; and the dispute resolution methods and reasons for choices of arbitration or mediation or litigation.



Course Objectives

Upon the successful completion of this course, each participant will be able to:-

- Apply and gain a comprehensive knowledge on demurrage/laytime
- Define laytime, demurrage and despatch and identify the various types of laytime
- Recognize the start of laytime during the arrival of the ship and discuss notice of readiness (NOR)
- Identify start and stoppage of demurrage and calculate laytime for dry and wet cargoes
- Explain laytime and demurrage clauses covering different charterparties and NOR clauses, weather clauses, time bar clauses, crude oil washing, stripping and letters of protest
- Give various samples of calculations as well as carryout demurrage claims management and identify its main stages, key clauses in the contract that can impact the claims, securing a settlement and enforcement options
- Define the commercial contract terms and charterparty clauses
- Identify the profitable use of laytime and demurrage in nontraditional ways
- Determine delaying loading, during the course of the voyage and delaying discharge
- Handle laytime and demurrage claims and disputes
- Recognize time bars and essential documents
- Apply dispute resolution methods and reasons for choices of arbitration or mediation or litigation

Exclusive Smart Training Kit - H-STK®



*Participants of this course will receive the exclusive “Haward Smart Training Kit” (H-STK®). The H-STK® consists of a comprehensive set of technical content which includes **electronic version** of the course materials conveniently saved in a **Tablet PC**.*

Who Should Attend

This course provides an overview of all significant aspects and considerations of demurrage/laytime for ship owners, fleet managers, port and terminal supervisors; commercial operations and chartering executives, demurrage analysts, claims personnel, traders and terminal operators, charterers and chartering agents; brokers, traders and distribution managers, bankers, accountants and advisors involved in shipping finance, legal and insurance professionals dealing with commodity transportation issues; personnel in trading, distribution and logistics companies transporting goods by sea and employees starting or moving into the shipping divisions of oil and bulk operators.

Course Certificate(s)


Internationally recognized certificates will be issued to all participants of the course who completed a minimum of 80% of the total tuition hours.

Certificate Accreditations

Certificates are accredited by the following international accreditation organizations: -

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British Accreditation Council (BAC)

Haward Technology is accredited by the **British Accreditation Council** for **Independent Further and Higher Education** as an **International Centre**. BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.

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The International Accreditors for Continuing Education and Training (IACET - USA)

Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the **ANSI/IACET 2018-1 Standard** which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the **ANSI/IACET 2018-1 Standard**.

Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking **Continuing Education Units** (CEUs) in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology Middle East will award **3.0 CEUs** (Continuing Education Units) or **30 PDHs** (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant's involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant's CEU and PDH Transcript of Records upon request.

Course Fee

US\$ 8,000 per Delegate + **VAT**. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.



Course Instructor(s)

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:



Captain Sergey Kole, is an **International Expert** in **Port Operations & Logistics Management** with over **25 years** of **onshore** and **offshore** experience within the **Oil & Gas, Petroleum and Refinery** industry. His expertise widely covers in the areas of **Anatomy of Shipping, Logistics & Transportation Planning** Methods, **Forecasting Logistics** Demands, Visual Network Model, **Logistics Operations, Tanker Vetting & Inspection, Marine Vetting & Audit Criteria Manual for Tank**

Ships, Marine & Ship Vetting, Vetting Process & Marine Safety Criteria, Tanker Vetting for Terminals, Ship Vetting, Marine Terminal Operations & Management, Marine Hazards Prevention & Control, **Marine Communication** Systems, **Marine Safety, Ship** Management, **Oil Terminal** Planning, **Vessels** Operations, **Terminal** Management & Support Operations, **Oil Spill Contingency & Emergency Response Plan, Qualitative & Quantitative Risk Assessments, Terminal** Planning, **Oil Tanker Storage** Planning, **Cargo Transfer** Handling, Loading & Discharging, **Ballasting, Tank** Cleaning, **Crude Oil Washing, Ship** Handling, **Radar** Navigation, **Navigational** Aids, **Meteorological** Data Review, **Sea & Weather** Condition Monitoring, **ERT Vessel** Coordination and **Transport & Distribution Carrier**. Further, he is well-versed in **Sea-going** Personnel Human Resource Management, **Survival Craft & Rescue Boats**, Dynamic Positioning, Anti-Piracy Preparedness & Response, **Shipping** Maintenance System, **Oil & Chemical Tanker, Liquefied Gas Tanker, Inert Gas** System, **Crude Oil** Tanker & Gas Carrier, Offshore Logistics & Supply Management, **Marine Fleet** Management & Operations, **International Maritime Conventions & Codes, Marine Radar, Port Traffic Control** Systems & Instrumentation, **H²S** Hazard Awareness, **Firefighting**, Medical Care Onboard, Carriage of Dangerous & Hazardous Substances and **Ballast Water & Sediment** Management.

During his career life, Captain Sergey has gained his technical and marine expertise through various challenging key positions such as being the **Captain, Operations Director, Project Manager, Port Supervisor, Master** of General Cargo Ship, **Master** of Container Ship, **Chief Officer, Marine Operations Specialist, Marine Coordinator, On-call Duty Officer, Crewing Consultant, 2nd Officer, Ship Chandler** and **Senior Instructor/Trainer** for several international companies such as **ZADCO, AMEC Foster Wheeler**, Fircroft Engineering Services, Ltd., Rusalina Yacht Company, Van Oord Offshore, Exxon Neftegaz Ltd (ENL), Jr Shipping, Carisbrooke Shipping, Unicorn Petrol ve Kimya, Q Shipping BV, m/v Tradeport, Miedema Shipping CV, Rah Management BV, Petrobulk Maritime Inc., Empress Lines Ship Management, Melcard Ltd., Aquarian Shell Marine Inc., Mercy Baaba and Square Ltd.

Captain Sergey has a **Bachelor's** degree in **Navigation** in **Nautical Studies** from the **Kiev State Academy of Water Transport, Ukraine** and holds a **Master Mariner** (Unlimited) Certificates of Equivalent Competency from the MCA, UK and NSI, Netherlands. Further, he is a **Certified Instructor/Trainer**, a **Certified Internal Verifier/Assessor/Trainer** by the **Institute of Leadership & Management (ILM)** and has delivered various trainings, courses, seminars, workshops and conferences internationally.



Accommodation

Accommodation is not included in the course fees. However, any accommodation required can be arranged at the time of booking.

Training Methodology

All our Courses are including **Hands-on Practical Sessions** using equipment, State-of-the-Art Simulators, Drawings, Case Studies, Videos and Exercises. The courses include the following training methodologies as a percentage of the total tuition hours:-

30% Lectures

20% Practical Workshops & Work Presentations

30% Hands-on Practical Exercises & Case Studies

20% Simulators (Hardware & Software) & Videos

In an unlikely event, the course instructor may modify the above training methodology before or during the course for technical reasons.

Course Program

The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

Day 1

0730 – 0800	<i>Registration & Coffee</i>
0800 – 0815	<i>Welcome & Introduction</i>
0815 – 0830	PRE-TEST
0830 – 0930	Definition of Laytime, Demurrage & Despatch
0930 – 0945	<i>Break</i>
0945 – 1100	Types of Laytime <i>Fixed Time • Tons Per Hour/Per Hatch • Worldscale • Custom of Port</i>
1100 – 1215	Start of Laytime <i>Arrived Ship • When Does It Start? • What Suspends Time?</i>
1215 – 1230	<i>Break</i>
1230 – 1420	Start of Laytime (cont'd) <i>When Does Time Stop Running? • Notice of Readiness (NOR)</i>
1420 – 1430	Recap
1430	<i>Lunch & End of Day One</i>

Day 2

0730 – 0930	Start & Stoppage of Demurrage <i>Start of Demurrage • Suspension of Demurrage • When Does Demurrage Stop Running? • What Stops the Running of Demurrage</i>
0930 – 0945	<i>Break</i>
0945 – 1100	Calculation of Laytime for Dry & Wet Cargoes <i>Types of Dry Cargo Laytime – Reversible, Averageable, Nonreversible • Working Days & Running Hours • Laydays, Early Loading Clauses, Virtual NOR & Late Arrivals • Explanation of Terms (WWD/WDWP, WIBON/WIPON/WIFPON/WECCON, SHINC/FHINC/SHEX/FHEX) • Breakdown of Different Types of Machinery on Wet & Dry Ships</i>
1100 – 1215	Calculation of Laytime for Dry & Wet Cargoes (cont'd) <i>Laytime Per Working/Workable Hatches on Dry Cargo Ships • Damages for Detention • Notice Periods, Turn Times, EDP • Interruptions & Exceptions</i>



1215 – 1230	Break
1230 – 1420	Calculation of Laytime for Dry & Wet Cargoes (cont'd) Pro Rated Time for Part Cargoes • Shifting & Multi Berth Discharges • Pumping Clauses, Pumping Logs, Excess Pumping Calculations • Other Issues Affecting the Calculation of Laytime
1420 – 1430	Recap
1430	Lunch & End of Day Two

Day 3

0730 – 0930	Laytime & Demurrage Clauses Different Charterparties & NOR Clauses • Weather Clauses
0930 – 0945	Break
0945 – 1100	Laytime & Demurrage Clauses (cont'd) Time Bar Clauses • Practical Considerations Including Crude Oil Washing, Stripping & Letters of Protest
1100 – 1215	Examples of Calculations
1215 – 1230	Break
1230 – 1420	Demurrage Claims Management Main Stages • Key Clauses in your Contract that can Impact your Claims • Securing a Settlement • Enforcement Options
1420 – 1430	Recap
1430	Lunch & End of Day Three

Day 4

0730 – 0930	The Commercial Contract Terms & Charterparty Clauses Relationship Between the Two – with Examples
0930 – 0945	Break
0945 – 1100	The Commercial Contract Terms & Charterparty Clauses (cont'd) Traders' GT&C (General Terms & Conditions)
1100 – 1215	Profitable Use of Laytime & Demurrage in Nontraditional Ways Delaying Loading • During the Course of the Voyage
1215 – 1230	Break
1230 – 1420	Profitable Use of Laytime & Demurrage in Nontraditional Ways (cont'd) Delaying Discharge
1420 – 1430	Recap
1430	Lunch & End of Day Four

Day 5

0730 – 0930	Handling Laytime & Demurrage Claims & Disputes Time Bars
0930 – 0945	Break
0945 – 1100	Handling Laytime & Demurrage Claims & Disputes (cont'd) Which Documents are Essential
1100 – 1215	Handling Laytime & Demurrage Claims & Disputes (cont'd) Dispute Resolution Methods - & Reasons for Choices of Arbitration or Mediation or Litigation
1215 – 1230	Break



1230 – 1345	Handling Laytime & Demurrage Claims & Disputes (cont'd) <i>Dispute Resolution Methods - & Reasons for Choices of Arbitration or Mediation or Litigation (cont'd)</i>
1345 – 1400	Course Conclusion
1400 – 1415	POST-TEST
1415 – 1430	<i>Presentation of Course Certificates</i>
1430	<i>Lunch & End of Course</i>

Practical Sessions

This hands-on, highly-interactive course includes real-life case studies and exercises:-



Course Coordinator

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