

COURSE OVERVIEW TM0006
Recovery Strategy Development

Course Title

Recovery Strategy Development

Course Reference

TM0006

Course Duration/Credits

Five days/3.0 CEUs/30 PDHs



Course Date/Venue

Sessions	Date	Venue
1	June 29-July 03, 2025	Tamra Meeting Room, Al Bandar Rotana Creek, Dubai, UAE
2	August 04-08, 2025	Hampstead Meeting Room, London Marriott Hotel Regents Park, London, UK
3	September 22-26, 2025	TBA Meeting Room, JW Marriott Hotel Madrid, Madrid, Spain
4	November 17-21, 2025	TBA Meeting Room, Grand Hyatt Athens, Athens, Greece

Course Description



This practical and highly-interactive course includes real-life case studies and exercises where participants will be engaged in a series of interactive small groups and class workshops.



This course is designed to provide participants with a detailed and up-to-date overview of recovery strategy development. It covers the importance of having a recovery strategy in place for business, organizations and individual in case of a disaster or crisis; the different types of recovery strategies covering disaster recovery and business continuity; the risk assessment and analysis; the identification and assessment of potential threats and hazards to the organization; and the use of risk management tools and techniques for evaluating and mitigating risks.



During this interactive course, participants will learn the recovery planning; the development of recovery plans, procedure and protocols; the use of incident management and crisis communication plans for managing and responding to disasters and crises; the recovery testing and exercises; the use of tabletop exercises, simulation, drills to test and evaluate the effectiveness of recovery plans; and the use of metrics and performance indicators for measuring recovery readiness.



Course Objectives

Upon the successful completion of this course, each participant will be able to:-

- Apply and gain an in depth knowledge on recovery strategy development
- Discuss the importance of having a recovery strategy in place for business, organizations and individual in case of a disaster or crisis
- Identify the different types of recovery strategies covering disaster recovery and business continuity
- Carryout the risk assessment and analysis as well as the identification and assessment of potential threats and hazards to the organization
- Use risk management tools and techniques for evaluating and mitigating risks
- Employ recovery planning and the development of recovery plans, procedure and protocols
- Use incident management and crisis communication plans for managing and responding to disasters and crises
- Apply recovery testing and the use of tabletop exercises, simulation, drills to test and evaluate the effectiveness of recovery plans
- Use metrics and performance indicators for measuring recovery readiness

Exclusive Smart Training Kit - H-STK®



Participants of this course will receive the exclusive “Haward Smart Training Kit” (H-STK®). The H-STK® consists of a comprehensive set of technical content which includes **electronic version** of the course materials conveniently saved in a **Tablet PC**.

Who Should Attend

This course provides an overview of all significant aspects and considerations of recovery strategy development for all employees.

Training Methodology

All our Courses are including **Hands-on Practical Sessions** using equipment, State-of-the-Art Simulators, Drawings, Case Studies, Videos and Exercises. The courses include the following training methodologies as a percentage of the total tuition hours:-

30% Lectures

20% Practical Workshops & Work Presentations

30% Hands-on Practical Exercises & Case Studies

20% Simulators (Hardware & Software) & Videos


In an unlikely event, the course instructor may modify the above training methodology before or during the course for technical reasons.

Course Certificate(s)


Internationally recognized certificates will be issued to all participants of the course who completed a minimum of 80% of the total tuition hours.

Certificate Accreditations

Haward's certificates are accredited by the following international accreditation organizations: -

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British Accreditation Council (BAC)

Haward Technology is accredited by the **British Accreditation Council** for **Independent Further and Higher Education** as an **International Centre**. Haward's certificates are internationally recognized and accredited by the British Accreditation Council (BAC). BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.

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The International Accreditors for Continuing Education and Training (IACET - USA)

Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the **ANSI/IACET 2018-1 Standard** which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the **ANSI/IACET 2018-1 Standard**.

Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking **Continuing Education Units (CEUs)** in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology Middle East will award **3.0 CEUs** (Continuing Education Units) or **30 PDHs** (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant's involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant's CEU and PDH Transcript of Records upon request.



Course Instructor(s)

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:



Mr. Mike Taylor, PhD (on-going), MScLI, MBA, MBL, BSc, HDE, is a **Senior Management Consultant** with over **25 years** of extensive experience in the areas of **Major Gas & LNG, Gas & LNG Sales Contracts, Oi-Indexed Pricing, Data Quality Control, Basics of Natural Gas & LNG, Future of Gas & LNG Sales Contracts, Data Quality Assessment, Data Quality Planning, Data Quality Strategy Management, Data Modelling, Root Cause Analysis & Solution Development, Project Planning, Scheduling & Cost Control Professional, Project Scheduling & Cost Control, Facilitation & Leadership Skills, Coaching, Human Resource Development, Psychometric Testing, Career Development & Competence, Succession Planning, Self-Development & Empowerment, Personal Learning Needs Identification, Critical Success Factors (CSFs), Key Performance Indicators (KPIs), Productivity Creativity & Thinking Modes, Human Resource Scorecard Management, Career Laddering, Fast-Track Career Progression Application, Knowledge Management, Customer Management, Leadership Skills, Presentation Skills, Negotiation Skills, Decision Making Skills, Communication Skills, Emotional Intelligence, Performance Management, Contract Management, Quality Management, Commercial Strategy, Project Management, Risk Management, Leadership & Business Management, Human Resource Management, Planning, Budgeting & Cost Control, Business Development, Innovation, Sales Strategy and Knowledge & Intangible Asset Assessment Design. Further, he is also well versed in **Organization Management & Business Consulting, Stakeholder & Supplier Evaluation, Data Collection & Information Gathering, Value & Supply Chain Management, Intellectual Property & Innovation Assessments, Logistics & Supply Chain Management, Budgeting & Cost Control and Marketing Management.** Mr. Taylor is the **Founder & CEO** of Mitakon Innovation Pty Ltd wherein he is responsible for the development of Executives & Senior Managers specializing in innovation, knowledge management and commercial negotiation as well as authored, implemented and executed a global 21st century facilitation and leadership methodology.**

During his career life, Mr. Taylor has gained his practical and field experience through his various significant positions and dedication as the **Knowledge-Solutions Service Provider, Founder-Principal/CIO, Subject Matter Expert, Consulting Partner, Executive/Management Development Facilitator, Multinational/Corporate Senior Management Consultant, Senior Quality & Management Consultant, Executive Management Development/Facilitator, Business Consultant/Facilitator, Business & Quality Consultant/Coach, Client Director, Administration Manager, Quality Manager, International Sales & Business Development Executive, Regional Sales Manager, National Key Accounts Manager, Commercial Sales & Marketing Consultant, Admin Assistant, Sales & Marketing Representative, Key Note Speaker, Lecturer and Instructor/Trainer** for various international companies such as the Highland Group (Business Consulting), **Anglo American, BHP Billiton, Rio Tinto, DI Management Solutions (BPO), Master Deal Making Institute (MDMI), RMG/Contact Media & Communications, Paul Dinsdale Properties (PDP), Giant Leap Architects, Wise Capital Investments (HOD), Evolution® Advertising, Collaborative Xchange, Leatt Corporation, Dentsply SA, FMCG/Binzagr Company, Unilever, Kellogg’s, BAT, Hershey’s, CORO, Lilly Direct/Lennon Generics and Bausch & Lomb.**

Mr. Taylor has **Master** degrees in **Leadership & Innovation, Business Administration and Business Leadership** as well as a **Bachelor** degree in **Physical Education** and pursuing **PhD** in **Global Governance & Energy Policy.** Further, he is a **Certified Instructor/Trainer, Certified Internal Verifier/Trainer/Assessor** by the **Institute of Leadership & Management (ILM)** and a member of Incremental Advantage, Da Vinci Institute, Black Management Forum, Institute of Directors (IOD), World Future Society (WFS), Social Science Research Network, University of Kwazulu Natal (Alumnus), Anthropology & Archaeology Research Network and National Research Foundation (NRF). He has further delivered numerous trainings, courses, workshops, seminars and conferences globally.





Course Fee

Dubai	US\$ 5,500 per Delegate + VAT . This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.
London	US\$ 8,800 per Delegate + VAT . This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.
Madrid	US\$ 8,800 per Delegate + VAT . This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.
Athens	US\$ 8,800 per Delegate + VAT . This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.

Accommodation

Accommodation is not included in the course fees. However, any accommodation required can be arranged at the time of booking.

Course Program

The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

Day 1

0730 - 0800	<i>Registration & Coffee</i>
0800 - 0815	<i>Welcome & Introduction</i>
0815 - 0830	PRE-TEST
0830 - 0930	<i>Introduction to Recovery Strategy Development</i>
0930 - 0945	<i>Break</i>
0945 - 1100	<i>The Importance of Having a Recovery Strategy in Place for Businesses, Organizations & Individuals in Case of a Disaster or Crisis</i>
1100 - 1230	<i>The Different Types of Recovery Strategies, Such as Disaster Recovery & Business Continuity</i>
1230 - 1245	<i>Break</i>
1245 - 1420	<i>The Different Types of Recovery Strategies, Such as Disaster Recovery & Business Continuity (cont'd)</i>
1420 - 1430	Recap
1430	<i>Lunch & End of Day One</i>

Day 2

0730 - 0930	<i>Risk Assessment & Analysis</i>
0930 - 0945	<i>Break</i>
0945 - 1100	<i>Risk Assessment & Analysis (cont'd)</i>
1100 - 1230	<i>The Identification & Assessment of Potential Threats & Hazards to the Organization</i>
1230 - 1245	<i>Break</i>
1245 - 1420	<i>The Identification & Assessment of Potential Threats & Hazards to the Organization (cont'd)</i>
1420 - 1430	Recap
1430	<i>Lunch & End of Day Two</i>





Day 3

0730 – 0930	<i>The Use of Risk Management Tools & Techniques for Evaluating & Mitigating Risks</i>
0930 – 0945	<i>Break</i>
0945 – 1100	<i>The Use of Risk Management Tools & Techniques for Evaluating & Mitigating Risks (cont'd)</i>
1100 - 1230	<i>Recovery Planning</i>
1230 – 1245	<i>Break</i>
1245 - 1420	<i>Recovery Planning (cont'd)</i>
1420 – 1430	<i>Recap</i>
1430	<i>Lunch & End of Day Two</i>

Day 4

0730 – 0930	<i>The Development of Recovery Plans, Procedures & Protocols</i>
0930 – 0945	<i>Break</i>
0945 – 1030	<i>The Development of Recovery Plans, Procedures & Protocols (cont'd)</i>
1030 – 1130	<i>The Use of Incident Management & Crisis Communication Plans for Managing & Responding to Disasters & Crisis</i>
1230 - 1245	<i>Break</i>
1245 - 1420	<i>The Use of Incident Management & Crisis Communication Plans for Managing & Responding to Disasters & Crisis (cont'd)</i>
1420 – 1430	<i>Recap</i>
1430	<i>Lunch & End of Day Three</i>

Day 5

0730 – 0930	<i>Recovery Testing & Exercises, Including the Use of Tabletop Exercises, Simulations, & Drills to Test & Evaluate the Effectiveness of Recovery Plans</i>
0930 - 0945	<i>Break</i>
0945 - 1030	<i>Recovery Testing & Exercises, Including the Use of Tabletop Exercises, Simulations, & Drills to Test & Evaluate the Effectiveness of Recovery Plans (cont'd)</i>
1030 - 1130	<i>The Use of Metrics & Performance Indicators for Measuring Recovery Readiness</i>
1130 - 1230	<i>The Use of Metrics & Performance Indicators for Measuring Recovery Readiness (cont'd)</i>
1230 - 1245	<i>Break</i>
1245 - 1345	<i>Case Studies & Exercises</i>
1345 - 1400	<i>Course Conclusion</i>
1400 – 1415	POST TEST
1415 – 1430	<i>Presentation of Course Certificates</i>
1430	<i>Lunch & End of Course</i>





Practical Sessions

This practical and highly-interactive course includes real-life case studies and exercises:-



Course Coordinator

Mari Nakintu, Tel: +971 2 30 91 714, Email: mari1@haward.org