



COURSE OVERVIEW PM0037

The Evolving PMO: Governance, Portfolio Management, Resource Optimization and Performance Measurement

Course Title

The Evolving PMO: Governance, Portfolio Management, Resource Optimization and Performance Measurement

Course Reference

PM0037

Course Duration/Credits

Five Days/3.0 CEUs/30 PDHS



Course Date/Venue

Session(s)	Date	Venue
1	February 09-13, 2025	Boardroom 1, Elite Byblos Hotel Al Barsha, Sheikh Zayed Road, Dubai, UAE
2	July 13-17, 2025	Slaysel 02 Meeting Room, Movenpick Hotel & Resort Al Bida'a Kuwait, City of Kuwait
3	November 09-13, 2025	Business Meeting, Crowne Plaza Al Khobar, Al Khobar, KSA

Course Description



This practical and highly-interactive course includes various practical sessions and exercises. Theory learnt will be applied using our state-of-the-art simulators.



This course is designed to provide participants with a detailed and up-to-date overview of Evolving PMO: Governance, Portfolio Management, Resource Optimization and Performance Measurement. It covers the latest research findings in the field of PMOs and its role in regulating and prioritizing business demands; selecting, prioritizing and managing projects in line with organizational objectives; and articulating the value of a PMO, addressing common concerns and engaging with key stakeholders critical for PMO success.



Further, the course will also discuss the governance structures, roles, responsibilities and decision-making processes for the PMO; establishing KPIs, metrics and benchmarks to evaluate project and portfolio success; aligning projects with organizational strategy and evaluating and selecting new projects based on set criteria; the effective communication and reporting strategies to keep stakeholders informed; and the techniques and tools for maximizing the use of available resources, strategies for handling organizational change and project alignment with evolving business objectives.





During this interactive course, participants will learn the resource management, resource allocation strategies and key performance indicators (KPIs); managing resource conflicts by addressing resource contention and overallocation; the PMO best practices and developing a roadmap for attendees to implement learnings and evolve their PMOs; the innovations, emerging tools and methodologies shaping the world of project management; incorporating agile and hybrid methodologies; emphasizing the importance of feedback and iterative improvements; and building a PMO community.

Course Objectives

Upon the successful completion of this course, each participant will be able to:-

- Apply and gain an in-depth knowledge on the evolving Project Management Office (PMO) covering governance, portfolio management, resource optimization and performance measurement
- Discuss the latest research findings in the field of PMOs and its role in regulating and prioritizing business demands
- Select, prioritize and manage projects in line with organizational objectives
- Articulate the value of a PMO, address common concerns and engage with key stakeholders critical for PMO success
- Define governance structures, roles, responsibilities and decision-making processes for the PMO
- Establish KPIs, metrics and benchmarks to evaluate project and portfolio success
- Apply portfolio management by aligning projects with organizational strategy
- Evaluate and select new projects based on set criteria, balance the portfolio and apply effective communication and reporting strategies to keep stakeholders informed
- Employ techniques and tools for maximizing the use of available resources, strategies for handling organizational change and project alignment with evolving business objectives
- Carryout resource management, resource allocation strategies and key performance indicators (KPIs)
- Manage resource conflicts by addressing resource contention and overallocation
- Implement PMO best practices and develop a roadmap for attendees to implement learnings and evolve their PMOs
- Recognize the innovations, emerging tools and methodologies shaping the world of project management
- Incorporate agile and hybrid methodologies, emphasize the importance of feedback and iterative improvements and build a PMO community

PMI Recognition of Haward Courses

The Project Management Institute (**PMI**) recognizes Haward's Certificates and Continuing Education Units (CEUs).

The recognition and acceptance of our PDUs/CEUs fall under Categories E, F and G of PMI's "Professional Education" section at the PMP Application. Hence, what the delegates simply need to do is to complete this section as part of the PMP Application and submit it to PMI upon the receipt of Haward's certificates and ANSI/IACET's CEUs. PMI will automatically accept the delegates with 24 Contract Honors as a fulfillment of the required Professional Education.

Haward Technology, being the first **Authorized Provider** of the International Association for Continuing Education & Training (**IACET-USA**) in the Middle East, is authorized to award ANSI/IACET **CEUs** that are automatically accepted and recognized by the Project Management Institute (**PMI**).

Exclusive Smart Training Kit - H-STK®



*Participants of this course will receive the exclusive "Haward Smart Training Kit" (H-STK®). The H-STK® consists of a comprehensive set of technical content which includes **electronic version** of the course materials conveniently saved in a **Tablet PC**.*

Who Should Attend

This course provides an overview of all significant aspect and considerations of the evolving Project Management Office (PMO) covering governance, portfolio management, resource optimization and performance measurement for project managers, PMO leaders, portfolio managers, executives and senior leaders, resource managers, business analysts, change managers and those who are involved in project management and organizational leadership.

Training Methodology

All our Courses are including **Hands-on Practical Sessions** using equipment, State-of-the-Art Simulators, Drawings, Case Studies, Videos and Exercises. The courses include the following training methodologies as a percentage of the total tuition hours:-

- 30% Lectures
- 20% Practical Workshops & Work Presentations
- 30% Hands-on Practical Exercises & Case Studies
- 20% Simulators (Hardware & Software) & Videos

In an unlikely event, the course instructor may modify the above training methodology before or during the course for technical reasons.

Course Fee

US\$ 5,500 per Delegate + **VAT**. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.



Course Certificate(s)

Internationally recognized certificates will be issued to all participants of the course who completed a minimum of 80% of the total tuition hours.

Certificate Accreditations

Certificates are accredited by the following international accreditation organizations: -

-  British Accreditation Council (BAC)

Haward Technology is accredited by the **British Accreditation Council** for **Independent Further and Higher Education** as an **International Centre**. BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.

-  The International Accreditors for Continuing Education and Training (IACET - USA)

Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the **ANSI/IACET 2018-1 Standard** which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the **ANSI/IACET 2018-1 Standard**.

Haward Technology’s courses meet the professional certification and continuing education requirements for participants seeking **Continuing Education Units** (CEUs) in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology Middle East will award **3.0 CEUs** (Continuing Education Units) or **30 PDHs** (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant’s involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant’s CEU and PDH Transcript of Records upon request.

Accommodation

Accommodation is not included in the course fees. However, any accommodation required can be arranged at the time of booking.





Course Instructor(s)

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:



Mr. Tony Pantaridis, MSc, BSc, EUR ING, PMI-PMP, PMI-RMP, is a **Senior Civil Engineer & Project Management Consultant** with extensive industrial experience within the **Oil & Gas, Refineries, Petrochemical, Construction and Power** industries. His expertise lies extensively in the areas of **Project Management, Project Risk Management, Risk Identification Tools & Techniques, Project Life Cycle, Project Stakeholder & Governance, Project Management Processes, Project Integration Management, Project Management Plan, Project Work Monitoring & Control, Project Scope Management, Project Time Management, Project Cost**

Management, Project Quality Management, Quality Assurance, Project Human Resource Management, Project Communications Management, Project Risk Management, Project Procurement Management, Project Stakeholder Management, Risk Strategy & Planning, Risk Assessment Process, Risk Policies & Procedures, Risk Management Effectiveness, Risk Management Plan, Project Risk Process, Risk Attitude Concepts, Risk Breakdown Structure, Risk Tolerance Concepts, Project Risk Contingency & Management Reserve, Research Analysis Techniques, Strategy Development Methodologies, Stakeholder Risk Tolerance Assessment, Project Risk Thresholds, Effective Risk-based Decision Making, Risk Response Execution, Project Performance Information, Risk Identification Tools & Techniques, Quantitative Risk Analysis Tools & Techniques, Contingency, Management Tools & Techniques, Risk Monitoring Control & Techniques, Risk Register & Audits, Risk Response Metrics, Risk Process Performance Metrics, Risk Assessments Analysis Metrics and Risk Management Reserves. Further, he is also well-versed in **Construction Planning, Quantity Survey, Estimating Civil Construction Cost, Construction Design Monitoring, Structural Design, Construction Supervision, Road Civil Works, Road & Bridges Rehabilitation, Claims Analysis & Dispute Resolution, Contract & Risk Management, Project & Construction Planning, Estimation & Cost Engineering, Supervision & Site Management and Engineering Planning & Scheduling.** Currently, he is the **Cost Control Expert** of **IRD Engineering Srl** wherein he is responsible in the development and implementation of cost variance analysis.

During his career life, Mr. Pantaridis has gained his practical and field experience through his various significant positions and dedication as the **Project Manager, Cost Control Expert, Claims Expert, Design Review Engineer** and **Patent Examiner Assistant** from various companies such as the Reck+Gas Ingenieuresellschaft, Plaisio Kataskeuastiki, Panayiotis Pantaridis Consult, European Patent Office (E.P.O) and Greek Army.

Mr. Pantaridis has **Master's** degrees in **Construction Management & Economics** and **Civil Engineering** and **Bachelor's** degree in **Civil Engineering Construction**, from the **University of Greenwich, University of East London and Coventry University, UK**, respectively. Further, he is a **Certified Instructor/Trainer**, a **Certified PMI Risk Management Professional (PMI-RMP)**, a **Certified Project Manager Professional (PMI-PMP)**, a **Chartered Civil Engineer**, a **Registered European Engineer** and a **Licensed/Registered European Public Works Contractor**. He has further delivered numerous trainings, courses, seminars, conferences and workshops globally.





Course Program

The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

Day 1

0730 – 0800	<i>Registration & Coffee</i>
0800 – 0815	<i>Welcome & Introduction</i>
0815 – 0830	PRE-TEST
0830 – 0930	Course Overview & Current Research: <i>An Introduction to the Scope & Objectives of the Course & the Latest Research Findings in the Field of PMOs</i>
0930 - 0945	<i>Break</i>
0945 – 1030	The PMO as the Demand Management Office: <i>Understanding the PMO's Role in Regulating & Prioritizing Business Demands</i>
1030 - 1230	Portfolio Management: <i>In-Depth Look at the Selection, Prioritization & Management of Projects in Line with Organizational Objectives</i>
1230 – 1245	<i>Break</i>
1245 – 1420	Introduction & Overview of the PMO: <i>History, Definitions & Types of PMOs</i>
1420 – 1430	Recap
1430	<i>Lunch & End of Day One</i>

Day 2

0730 – 0930	Benefits & Challenges of a PMO: <i>How to Articulate the Value of a PMO & Address Common Concerns</i>
0930 – 0945	<i>Break</i>
0945 – 1100	Stakeholder Management: <i>Identifying & Engaging with Key Stakeholders Critical for PMO Success</i>
1100 – 1215	Governance: <i>Define Governance Structures, Roles, Responsibilities & Decision-Making Processes for the PMO</i>
1215 – 1230	<i>Break</i>
1230 – 1330	Performance Measurement: <i>Establishing KPIs, Metrics & Benchmarks to Evaluate Project & Portfolio Success</i>
1330 – 1420	Introduction to Portfolio Management: <i>Deep Dive into Aligning Projects with Organizational Strategy</i>
1420 – 1430	Recap
1430	<i>Lunch & End of Day Two</i>

Day 3

0730 – 0930	Project Intake Process: <i>Evaluating & Selecting New Projects Based on Set Criteria</i>
0930 – 0945	<i>Break</i>
0945 – 1100	Balancing the Portfolio: <i>Considerations such as Risk Vs. Reward & Strategic Alignment</i>
1100 – 1215	Portfolio Reporting: <i>Effective Communication & Reporting Strategies to Keep Stakeholders Informed</i>
1215 – 1230	<i>Break</i>
1230 – 1330	Resource Optimization: <i>Techniques & Tools for Maximizing the Use of Available Resources, Ensuring the Right Fit for each Project</i>



1330 – 1420	Change Management: Strategies for Handling Organizational Change & Ensuring Project Alignment with Evolving Business Objectives
1420 – 1430	Recap
1430	Lunch & End of Day Three

Day 4

0730 – 0930	Resource Management Essentials: Role Definitions, Skills Inventory & Capacity Analysis
0930 – 0945	Break
0945 – 1100	Resource Allocation Strategies: Best Practices for Distributing Resources Across Various Projects
1100 – 1215	Understanding Key Performance Indicators (KPIs): How to Select & Interpret KPIs Effectively
1215 – 1230	Break
1230 – 1330	Managing Resource Conflicts: Addressing Resource Contention & Overallocation
1330 – 1420	PMO Best Practices: Highlighting Tried & True Methodologies & Strategies that Lead to PMO Success
1420 – 1430	Recap
1430	Lunch & End of Day Four

Day 5

0730 – 0830	A Plan of Action: Developing a Roadmap for Attendees to Implement Learnings & Evolve Their PMOs
0830 - 0900	The Future of the PMO: Innovations, Emerging Tools & Methodologies Shaping the World of Project Management
0900 – 0915	Break
0915 – 1100	Incorporating Agile & Hybrid Methodologies: Keeping the PMO Flexible & Adaptable in a Changing Environment
1100 – 1230	Lessons Learned & Continuous Improvement: Emphasizing the Importance of Feedback & Iterative Improvements
1230 – 1245	Break
1245 – 1345	Building a PMO Community: Encouraging Networking, Knowledge Sharing & Continued Learning
1345 – 1400	Course Conclusion
1400 – 1415	POST-TEST
1415 – 1430	Presentation of Course Certificates
1430	Lunch & End of Course





Simulator (Hands-on Practical Sessions)

Practical sessions will be organized during the course for delegates to practice the theory learnt. Delegates will be provided with an opportunity to carryout various exercises using the “MS Project” and “Mindview Software”.



Course Coordinator

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